

Mayfield Parish Council

Website: mayfieldparishcouncil.org.uk

Email: clerk.mayfieldpc@gmail.co.uk

FULL COUNCIL MEETING AGENDA

9th May 2025

Mayfield Memorial Hall,
Conygree Lane, Mayfield, DE6 2LD

Dear Cllrs,

You are hereby summoned to the Annual Meeting of Mayfield Parish Council at the time and place stated.

Yours faithfully,

Pamela Boura
Chairman

PARISH COUNCIL MEMBERS

Cllr Pamela Boura

Cllr Les Tunstall

Cllr Val Murfin

Cllr Chris Keeling

Cllr Geoff Harrison

4 Vacancies

MEETING STARTS AT 6:30PM

25/05/1. TO NOTE ATTENDANCE AND RECEIVE APOLOGIES FOR ABSENCE

25/05/2. TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER THE APPROVAL OF SUBMITTED DISPENSATION REQUESTS

25/05/3. TO CONSIDER THE APPROVAL AND ADOPTION OF THE MINUTES OF THE PREVIOUS FULL COUNCIL MEETINGS on 2nd Dec 2024, 17th Feb, 3rd March and 7th April 2025.

25/05/4. TO ELECT the Chairman and Vice-chairman for the year 2025/6

25/05/5. TO RECEIVE the Chairman's Report for the year 2024/25

25/05/6. TO ALLOW FIFTEEN MINUTES FOR PUBLIC PARTICIPATION

25/05/7. TO RECEIVE REPORTS FROM THE BOROUGH AND COUNTY COUNCILLORS AND POLICE

25/05/8. TO ELECT Councillors responsible for Finance, Planning, Highways, Footpaths, Noticeboards, Press reports.

25/05/9. TO ADOPT revised terms of reference for the Staffing Committee

25/05/10. TO ELECT 3 members to the Staffing Committee and 3 members and 2 substitute members to the Complaints Committee.

25/05/11. TO DISCUSS suspending the Staffing Committee and the Complaints Committee for the time being.

25/05/12. To DISCUSS setting up a working party to consider and make recommendations for a gov.uk email system and website.

25/05/13. TO RECEIVE THE CLERK'S REPORT AND FINANCIAL STATEMENT

The Clerk shall present an oral report to the Full Council.

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25/05/14. TO APPROVE THE LIST OF PAYMENTS

Payments made Since the Last Meeting:			
Reference	Payee	Item	Amount (incl. VAT)
Payments to be made under Contract:			
Reference	Payee	Item	Amount (incl. VAT)
	R Anderson	Council Administration	REDACTED
	Litter Picker		REDACTED

25/05/15. TO REVIEW the unaudited accounts for the year 2024/25 and note arrangements for the audit.

25/05/16. TO CONSIDER an application for a grant from the Lawn Bowls Club.

25/05/17. TO AGREE ARRANGEMENTS FOR CONSIDERING GRANT APPLICATIONS FROM COMMUNITY ORGANISATIONS for the remainder of this financial year.

25/05/18. TO CONFIRM the existing Parish Council's policies and note any due for revision.

25/05/19 TO CONSIDER THE FOLLOWING ITEMS OF BUSINESS

a. Lengthman's Contract

b. Removal of the broken seat at the bottom of Swinscoe Hill.

c. V.E. day

25/05/20 a. TO CONFIRM meeting dates for 2025/6.

b. Arrangements for the Annual Parish Meeting to be held on Thurs 29th May 2025 at 7.30pm.

25/05.21 To resolve that due to the confidential nature of the business to be discussed, the public are now to be excluded.

25/05/25 Appraisal of the clerk

Meeting closes at 9:00PM