

**Minutes** of a meeting of Mayfield Parish Council held at 7pm on Monday 2<sup>nd</sup> Dec 2024 at Mayfield Memorial Hall, Conygree Lane, Mayfield, Ashbourne DE6 2LD.

24.12.001      PRESENT: Cllr Boura (chair), Cllr Harrison, Cllr Stephenson, Cllr Keeling, Cllr Murfin, Cllr Tunstall, the Clerk and about 10 residents.  
APOLOGIES: Borough Cllr Sankey

24.12.002      TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.      None

24.12.003      TO CONSIDER AND APPROVE THE MINUTES OF THE MEETING HELD ON 4 Nov 2024 AS A CORRECT RECORD - Cllr Stephenson proposed an amendment and the amended minutes were approved and signed by the Chairman.

24.12.004      TO ALLOW 10 MINUTES FOR PUBLIC PARTICIPATION

Three members of the public raised points which are covered later in the meeting. Resident 4 reminded Cllrs that she had raised the matter of grass growing in the footway along the B5032 between Wallash and Middle Mayfield, at the last meeting. The clerk said that she would report this to the relevant authority.

24.12.005      REPORTS FROM BOROUGH AND COUNTY CLLRS. Cllr Sankey had written that he had received several contacts from concerned residents about the proposed closure of the Ashbourne Recycling Centre to Staffordshire residents. He had pursued this with the relevant authorities but did not hold out much hope of success as Derbyshire Dales had already implemented this at other sites in their area. It was agreed that the Clerk would write to express the Parish Council's concern.

24.12.006      THE CLERK'S REPORT was read. She said that she had not been able to ask The Friends of Mayfield Conservation Areas for receipts supporting their expenditure of the grant awarded in 2022, as she did not have any up to date contact details.

24.12.007      THE FOLLOWING PAYMENTS WERE APPROVED UNANIMOUSLY

Item Reference	Details	Amount	
<b>Payments made Since the Last Meeting:</b>			
Reference	Payee	Item	Amount (incl. VAT)
60	Staples	Black Ink Cartridge	£29.93
61	Rymans	Printer Paper	£4.99
<b>Payments to be made under Contract:</b>			<b>Payments to be made under Contract:</b>
Reference	Payee	Item	Amount (incl.

			<b>VAT)</b>
62	Clerk	Council Administration	REDACTED
63	Litter Picker	Council Administration	REDACTED
<b>Payments to be Approved in the Meeting:</b>			<b>Payments to be Approved in the Meeting:</b>
<b>Reference</b>	<b>Payee</b>	<b>Item</b>	<b>Amount (incl. VAT)</b>
64	123 Reg	Website Hosting	£41.99
65	G Woodhouse	Lengthsman November	£234.00
66	R Anderson	EE Phone Top Up	£10.00
67	R Anderson	SLCC Membership	£120.00
68	R Anderson	Stamps	£10.80
69	R Anderson	Travel (x4) to MMH Sep, Oct, Nov	£72.00
70	P Boura	Printer Paper	£4.50
<b>Administration costs: Payments 62 &amp; 63, totalling £535.03 have been redacted in line with advice, as these payments relate to the salaries and staffing costs of the Council's employees.</b>			

24.12.008 The clerk said that notification had been received of application P/2024/01097 for The Hermitage, Hermitage Lane, Middle Mayfield. This is for "The Retention of Implements Shed Extension Attached to Existing Garage Building". Cllr Boura said she would look into this. Applications P/2024/00768 and P/2024/00676 for the above property have been withdrawn.

24.12.009 TO RECEIVE A REPORT FROM THE CLERK (RFO) ON THE ACCOUNTS TO THE END OF NOV 2024. The balance on 30th November was £27000.

24.12.0010 TO RECEIVE A REPORT FROM CLLR STEPHENSON AND THE CLERK ON THE RECENT MEETING WITH THE INTERNAL AUDITOR.

The Interim audit went well. There is no formal report from the Internal Auditor but a number of points were raised by Kim Squires, mainly concerning improvements to the information on the website. The council's website domain and councillors emails need to be changed to .gov.uk before 31st March 2025.

24.12.0011 CHRISTMAS LIGHTS It was agreed not to purchase Christmas Lights.

24.12.0012 VILLAGE GATEWAY PROJECT Albert Golding said that The Friends of Mayfield had appealed against the decision not to award a Ward Enhancement Grant to Mayfield and the relevant committee would be meeting again this week. Cllr Stephenson said that it would not now be possible for the Parish Council to complete the Gateway Project by 30th March. It was agreed unanimously to withdraw the Parish Council project from the Ward Enhancement Grant Bid. It was suggested that the project could be funded in other ways. However, a majority councillors did not want to proceed at this time.

24.12.0013 PROJECTS TO BE INCLUDED IN THE 25/26 Budget. A majority of councillors did not wish to place a seat in the Uttoxeter bound bus shelter. A suggested Housing Needs Survey probably would not require Parish Council funding.

24.12.0014 2025/26 BUDGET Cllr Stephenson created a budget which reflected the above decisions (attached). This was agreed by the Parish Council.

24.12.0015 PRECEPT 2025/26 This will be £13, 739, agreed unanimously.

24.12.0016 TWO REVISED POLICIES and Revised Terms of Reference for the Staffing Committee were deferred to the next meeting with 'The future of the Staffing Committee' to also be discussed.

24.12.0017 SPEEDING IN THE VILLAGE Cllr Tunstall reported that it was possible to install devices on top of the SIDS which would enable the drivers of speeding vehicles to be prosecuted. He will obtain more information for the next meeting.

24.12.0018 DATE OF NEXT MEETING: The Next Parish Council meeting will be held on Monday 3rd February 2025 at 7pm.

The meeting was closed at 9pm.

Signed.....