

Mayfield Parish Council

Website: mayfieldparishcouncil.org.uk

Email: clerk.mayfieldpc@gmail.co.uk.

FULL COUNCIL MEETING MINUTES

4TH November 2024
Mayfield Memorial Hall,
Conygree Lane,
Mayfield,
Ashbourne,
DE6 2LD

In Attendance:

Cllr P Boura (Chairman)
Cllr P Stephenson (Acting RFO)
Cllr L Tunstall
Cllr V Murfin
Cllr C Keeling
Cllr G Harrison

Mrs R Anderson (Parish Clerk)

Mr D Evans (Deputy Police, Fire & Crime Commissioner)

12 members of the public

MEETING STARTED AT 7:00PM

24/11/01. TO NOTE ATTENDANCE AND RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Borough Cllr S Sankey.

24/11/02. TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER THE APPROVAL OF SUBMITTED DISPENSATION REQUESTS

None submitted.

24/11/03. TO CONSIDER THE APPROVAL AND ADOPTION OF THE MINUTES OF THE PREVIOUS FULL COUNCIL MEETING

Cllrs approved the draft minutes for October's Full Council Meeting, following amendments.

24/11/04. TO ALLOW FIFTEEN MINUTES FOR PUBLIC PARTICIPATION

Mr L Anderson introduced himself to Cllrs as the SPCA's Executive Committee Representative for Staffordshire. He spoke around the role of the SPCA, and his wishes to see standards across the borough and county improve in parish and town councils. He offered to be contacted on any matters he could assist with, and highlighted the advice and training offer of the SPCA – delivered by their new County Officer, Mr Pritchard.

24/11/05. TO RECEIVE REPORTS FROM THE BOROUGH AND COUNTY COUNCILLORS AND POLICE

Mr D Evans, Deputy Commissioner for Police, Fire & Rescue and Crime, delivered an oral report to the Council. He noted:

- The low crime levels for Mayfield, noting that it is a safe neighbourhood to live in
- His role on Safer Roles in Staffordshire, and acknowledged concerns on the "Slow" sign on Swinscoe Hill, offering to follow up with the Council

Cllrs thanked Mr Evans for his contributions.

24/11/06. TO RECEIVE THE CLERK'S REPORT AND FINANCIAL STATEMENT

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The Clerk acknowledged correspondence from the Sakura Cherry Tree Project, and the offer to plan trees within parishes in Staffordshire. Cllr Boura offered to pass on the invitation to local groups.

The Clerk noted that correspondence to the Friends of Mayfield group was sent in respect to the resolution in October relating to an historic grant award, but that no response has been received. Cllrs requested the Clerk to make further contact to request a response within 21 days. It was noted that it was believed that the group was no longer in operation.

The Clerk noted that national agreement on the NJC salary scale for 2024/25 had been reached, and noted the Council's contractual obligations. Cllrs requested this to be added as an item for discussion in December.

24/11/07. TO APPROVE THE LIST OF PAYMENTS

Cllrs approved the list of payments, as below:

Payments			
Reference	Payee	Item	Amount (incl VAT)
50/146	David Ogilvie Engineering	Bus Stop bench	£614.40
51/dc	Post Office Ltd	Postage	£1.65
52/dc	E bay	Epoxy Adhesive for bench	£26.50
53/dc	Post Office Ltd	Postage	£3.30
54/dc	Bitdefender	Anti Virus Software Subscription	£24.98
55/147	Royal British Legion	Poppy Wreath	£50.00
56/148	Clerk	Council Administration	REDACTED
57/so	Litter Picker	Oct Salary	REDACTED
58/dc	Toolstation	Safety Tape for bench project	£3.99
59/dc	123 Reg	Website Hosting	£41.99
Income			
4	32 Day Notice Account	Interest	£12.34
Bank – Lloyds Accounts	Treasurers Account	Balance on 28 th Oct 2024	£8,699.52
	32 Day Notice Account	Balance on 28 th Oct 2024	£20,012.34

Administration costs: Payments 56/148 and 57/ SO have been redacted in line with advice, as these payments relate to the salaries and staffing costs of the Council's employees.

24/11/08. TO CONSIDER AND APPROVE A SUBMISSION OF COMMENTS RELATING TO RECENT PLANNING APPLICATIONS

The Clerk reported that the Council had not received notification of any planning applications since the last Full Council Meeting.

24/11/09. TO CONSIDER THE FOLLOWING ITEMS OF BUSINESS

A. To receive a report from Cllr Stephenson (acting responsible financial officer) on the accounts to the end of the previous month.

He made the following additional comments:

- That the RFO role would move to the new Clerk following the Interim Audit on 15th November 2024
- His recommendation for the Council to move to online banking

B. To receive a report on the village gateways project

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It was reported that the funding application from ESBC was unsuccessful, and that the result of the appeal is expected shortly.

C. To adopt the revised Terms of Reference for the Staffing Committee

Cllrs requested more time to consider the draft Terms of Reference. The Chairman noted that a Staffing Committee Meeting would take place before the next Full Council Meeting, and would make recommendations on the Terms of Reference.

D. To discuss the tidiness of the village

Cllrs reported that a tour of the village had taken place, and identified the following issues:

- Overhanging trees
- Growth of vegetation at the park

Cllr agreed for the Lengthsman to rectify these issues.

E. To discuss update from Cllr Les Tunstall regarding speeding in the village

Cllr Tunstall reported that he has written the Staffordshire County Council's Highways Team regarding speeding concerns in the village, but that he had not heard back.

F. Choice of venue location

Cllrs considered the options for a change of location. Cllr Boura reported that no other venues were available when the Council would plausibly wish to hold a meeting.

G. To consider future projects for the 2025/26 financial year

Cllrs deferred this item to December's Full Council Meeting.

H. To consider a Vice Chair.

Cllrs considered the role, but no Cllr wished to nominate themselves at this present time.

I. To arrange a meeting of the staffing committee and resolve that "Due to the confidential nature of the business to be discussed, the public will not be admitted".

Cllr Boura noted that a Staffing Committee Meeting would be held on the 25th November.

A discussion took place confirming that as the Staffing Committee's primary business would be discussing matters pertaining to individual's employment, that this discussion should not take place with the public present. It was noted that the Staffing Committee would report back to Full Council on any resolutions or recommendations.

24/11/10. To note the date of the next parish council meeting: Monday 2ND December 2024, 7:00PM

Meeting closes at 9:00PM