

Mayfield Parish Council

Website: mayfieldparishcouncil.org.uk

Email: clerk.mayfieldpc@gmail.co.uk

NOTICE OF MEETING

To All Members of the Parish Council

You are hereby summoned to attend the Mayfield Parish Council Meeting at the time and place stated on the attached Agenda setting out the following business to be transacted. Any Councillor unable to attend should forward their apologies to the Principal Officer.

Yours faithfully,

Rachael Anderson

Mayfield Parish Clerk

PARISH COUNCIL MEMBERS

Cllr Pamela Boura (Chair)

Cllr Pete Stephenson

Cllr Val Murfin

Cllr Chris Keeling

Cllr Les Tunstall

Cllr Geoff Harrison

3 Vacancies

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies' regulations 2014, members of the public may film, photograph, and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful and not disrupt the meeting.

Behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

Notice is given that at the time agreed by the meeting, 10 minutes will be set aside for members of the public to make representation on any item on the agenda only.

Any member of the public shall not speak for more than two and a half minutes, this is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.

A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960

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FULL COUNCIL MEETING

AGENDA

7TH OCTOBER 2024

**Mayfield Memorial Hall,
Conygree Lane,
Mayfield,
Ashbourne,
DE6 2LD**

Dear Cllrs,

You are hereby summoned to a meeting of Mayfield Parish Council at the time and place stated.

Yours faithfully,

Rachael Anderson
Mayfield Parish Clerk

MEETING STARTS AT 7:00PM

24/10/01 TO NOTE ATTENDANCE AND RECEIVE APOLOGIES FOR ABSENCE

The Clerk shall present orally any received apologies from Cllrs and those whose attendance at the meeting has been requested.

24/10/02 TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER THE APPROVAL OF SUBMITTED DISPENSATION REQUESTS

Cllrs are requested to consider and declare any disclosable and pecuniary interests and personal and prejudicial interests in accordance with the Localism Act 2011 at the earliest possible time.

A Cllr may request dispensation to make a representation or cast a vote concerning an item on which they hold an interest. Any such request should be submitted to the Principal Officer for consideration before the start of the meeting.

24/10/03 TO CONSIDER THE APPROVAL AND ADOPTION OF THE MINUTES OF THE PREVIOUS FULL COUNCIL MEETING

The Draft Minutes of the last Full Council meeting have been circulated in advance for consideration by Cllrs.

Recommendation: To approve the Draft Minutes

24/10/04 TO ALLOW FIFTEEN MINUTES FOR PUBLIC PARTICIPATION

The Chairman may take contributions from the members of the public present.

Any member of the public may speak for up to three minutes. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.

A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting, though the Chair may direct that a formal response will be provided subsequent to the meeting.

Members of the public may leave their contact details with the Principal Officer should their contribution require an additional follow-up by the Council

24/10/05 TO RECEIVE REPORTS FROM THE BOROUGH AND COUNTY COUNCILLORS AND POLICE

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County Cllr Philip Adkins and Borough Cllr Steve Sankey are invited to present a short report with regard to their duties and the Councils they represent.

Ben Adams, Staffordshire Commissioner for Police, Fire & Rescue and Crime and / or local PCSO's are invited to present a short report to the Council in respect to Mayfield Parish.

24/10/06 TO RECEIVE THE CLERK'S REPORT AND FINANCIAL STATEMENT

The Principal Officer shall present an oral report to the Full Council.

The Financial Statement shall be presented to Cllrs at the meeting to ensure its accuracy.

24/10/07 TO APPROVE THE LIST OF PAYMENTS

Payments			
Reference	Payee	Item	Amount
42/so	Litter Picker	Litter Picker Aug	REDACTED
43/dc	123 reg	Website Hosting	£41.99
44/dc	Checks Direct	Credit Status Check	£12.20
45/dc	EE	Mobile Phone	£10.00
46/so	Litter Picker	Litter Picker Sept	£99.15
47/143	P. Boura	A4 Paper	£4.25
48/144	Graham Woodhouse	Lengthsman Sept	£85.44
49/145	Clerk	Council Administration	REDACTED
Income			
3		Precept and Grant	£10,089.50
Bank – Lloyds Account		Balance on 30 th Sept 2024	£29,605.17

Administration costs: Payments 42 and 49, totalling £535.03 have been redacted in line with advice, as these payments relate to the salaries and staffing costs of the Council's employees.

24/10/08 TO CONSIDER AND APPROVE A SUBMISSION OF COMMENTS RELATING TO RECENT PLANNING APPLICATIONS

At the time of writing, the Council has not received notification of any planning applications since the last Full Council Meeting. Any applications received following the publishing of this report shall be presented on the date of the meeting.

24/10/09 TO CONSIDER THE FOLLOWING ITEMS OF BUSINESS

A. To adopt the redrafted council policies

- a. Standing orders
- b. Financial regulations
- c. Risk register

B. To receive a report from Cllr Stephenson (acting responsible financial officer) on the accounts to 30th September 2024

C. To consider the opening of a second council bank account and approve the bank mandate

D. To receive a report on the village gateways project

E. To discuss the tidiness of the village

F. To discuss update from Cllr Les Tunstall regarding speeding in the village

G. To approve training for the parish clerk

- a. New clerk The Knowledge course (spca)
- b. Membership of the society of local council clerks (slcc)
- c. Introduction to local council administration (ilca) (slcc)

H. To approve the expenses rates for printing

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- I. To confirm a date for a staffing committee meeting
- J. Choice of venue location
- K. To consider future projects for the 2025/26 financial year

24/10/10 To note the date of the next parish council meeting: Monday 4th November 2024, 7:00PM

Meeting closes at 9:00PM