

NOTICE OF MEETING OF THE PARISH COUNCIL

To members of the Parish Council

Cllr Boura, Cllr Stephenson, Cllr Murfin, Cllr Harrison

Dear Councillors,

This NOTICE IS HEREBY GIVEN that a Meeting of Mayfield Parish Council will be held at 7pm on Monday 3rd June 2024 at Mayfield Memorial Hall, Conygree Lane, Mayfield, Ashbourne DE6 2LD. Members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960)

Issued by Cllr Pamela Boura, Acting Parish Clerk

Date: 27 May 2024

Council Pledge: Let our debating be reasoned and temperate, recognising that others may have a different point of view; and may we always remember that our deliberations and decisions are ultimately for the good of the people of Mayfield.

AGENDA

- 24.06.01 TO CONSIDER AND APPROVE THE APPOINTMENT OF THE ACTING CLERK AND THE ACTING RFO
- 24.06.02 APOLOGIES AND APPROVAL OF ABSENCES
- 24.06.03 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Councillors to declare any interests, a failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011
- 24.06.04 TO CONSIDER AND APPROVE THE MINUTES OF THE MEETING b HELD
ON 7th MAY 2024 AS A CORRECT RECORD
- 24.06.05 TO ELECT THE VICE CHAIRMAN FOR THE YEAR 2024-25
- 24.06.06 PUBLIC PARTICIPATION
- 24.06.07 TO RECEIVE A REPORT FROM THE ACTING RFO ON THE ACCOUNTS FOR 2023/2024
- 24.06.08 FINANCE – TO CONSIDER AND AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCIAL UPDATES:

Reference	Item	Amount
Payments		
08/so	Litter Picker April salary	£99.15
09/dc	EE Phone Top up	£10.00
10/dc	Website Hosting	£41.99
11/dc	Postage	£1.35
12/128	Payroll Services to 5/4/24	£91.44
13/129	SPCA Annual Subscription	£326.00
14/130	Meeting Room 2/4/24	£24.00
15/131	P Boura – Stationary Postage and Notice Board maintenance	£13.68
16/127	Insurance	£463.87
Income		
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Bank – Lloyds Account	Balance on 24 th May 2024	£21,467.19

- 24.06.09 TO CONSIDER AND APPROVE THE ASSET REGISTER
- 24.07.10 TO AGREE THE REMOVAL OF SIGNATORIES FROM THE BANK ACCOUNT
- 24.06.11 TO CONSIDER QUOTES AND APPROVE THE PURCHASE OF SEATS FOR THE BUS STOPS AND FLOWER BOXES
- 24.06.12 TO RECEIVE A REPORT FROM THE STAFFING COMMITTEE AND AN UPDATE ON THE APPOINTMENT OF A NEW CLERK
- 24.06.13 MATTERS ARISING FROM THE ANNUAL PARISH MEETING
- a Possible Ward Enhancement Grant including:
 - Well Dressing
 - Art and Craft Exhibition
 - b Village sign
 - c Dogs
 - d The redundant school building
 - e Other
- 24.06.14 HIGHWAYS, FOOTPATHS AND BRIDLEWAYS
- 24.06.15 REPORTS FROM BOROUGH AND COUNTY COUNCILLORS
- 24.06.16 TO CONSIDER AND PROVIDE COMMENT ON PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS FROM EAST STAFFORDSHIRE BOROUGH COUNCIL
- 24.06.17 REPORTS FROM COUNCILLORS for information only

24.06.17 DATE OF NEXT MEETING Monday 1st July.

* The item, Public Participation, allows 10 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 2.5 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

Parish Clerk: clerk.mayfieldpc@gmail.com 07508 930 705