

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr Wakefield (Chair), Cllr Boura, Cllr Green, Cllr Harrison, Cllr Stephenson, Cllr Woodhouse.

Dear Councillors,

This NOTICE IS HEREBY GIVEN that a meeting of Mayfield Parish Council will be held at 7pm on Tuesday 2nd April 2024 at Mayfield Memorial Hall, Conygree Lane, Mayfield, Ashbourne DE6 2LD. Members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by Mrs Gibson, Parish Clerk

Date: 26 March 2024

Council Pledge: Let our debating be reasoned and temperate, recognising that others may have a different point of view; and may we always remember that our deliberations and decisions are ultimately for the good of the people of Mayfield

AGENDA

- 24.04.001 TO CONSIDER AND APPROVE CLERK FOR THE MEETING.
- 24.04.002 APOLOGIES AND APPROVAL OF ABSENCES
- 24.04.003 TO CONSIDER AND APPROVE THE MINUTES OF THE MEETING HELD ON 5th March 2024 AS A CORRECT RECORD
- 24.04.004 TO CONSIDER AND APPROVE **REPORT** FROM COMPLAINTS COMMITTEE MEETING HELD ON 5th March 2024.
(Report details in DRAFT Minutes 05.03.2024 Complaints Committee Meeting)
- 24.04.005 TO CONSIDER AND APPROVE CLERK REPLACEMENT PROCESS.
- 24.04.006 TO RECEIVE AN UPDATE ON PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETINGS:
- NEW FOOTPATH – UPPER MAYFIELD - UPDATE
 - COMMUNITY ASSET – NOMINATION FORM - UPDATE
 - WARD ENHANCEMENT GRANT - UPDATE
 - CONFIRMATION OF “COMMUNITY PLAN” PROJECTS FOR 2024-2025
(TABLE BELOW AND PLEASE SEE 2024-2025 BUDGET MEETING MINUTES 05.12.2023)

Item	Budget 2024-2025
Christmas Lights	£200
Bus Stop Perch Seats x 2	£625
Village Flower Boxes x 2	£100
Craft and Art Exhibition	£300

* The item, Public Participation, allows 10 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 2.5 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

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Allotment project	£350
Community Grants	£1,000

24.04.007 TO CONFIRM ANNUAL CONTRACTS FOR PARISH COUNCIL (See 2024-2025 Budget for full details.
<https://mayfieldparishcouncil.org.uk/mayfield-parish-council-finances/>

Item	Annual Amount
Zurich Insurance	£450
Lengthsman contract	£1,170
Website 123	£503.88
Website wordpress	£41.99
HP printer ink	£58.88
Salary – Litter picker	£1,189.76
Salary – Clerk	£5414.76
Bradleys Payroll	£175
Toplis Associates Ltd – Internal Auditor	£165
EE pay as you go - £10 per month	£120
ICO	£35
SPCA	£325
SLCC	£166

24.04.008 TO CONSIDER REQUEST FROM RESIDENT RE: WELCOME SIGNS FOR THE VILLAGE

24.04.009 TO CONSIDER AND APPROVE ACTION NEEDED RE: STILE REPAIR FOR FOOTPATHS AT BROOK FARM, CHURCH LANE, MAYFIELD AND BRIDGE HILL.

24.04.0010 TO CONSIDER AND APPROVE RENEWAL QUOTE FOR PARISH COUNCIL ANNUAL INSURANCE – ZURICH (3YRS CONTRACT)

24.04.0011 TO DISCUSS VENUE FOR PARISH COUNCIL MEETINGS

24.04.0012 TO CONSIDER AND APPROVE ANNUAL PARISH MEETING DATE AND VENUE

24.04.0013 TO CONSIDER AND APPROVE ASSET MAINTAINANCE – NOTICEBOARDS

24.04.0014 PUBLIC PARTICIPATION*

24.04.0015 TO CONSIDER AND PROVIDE COMMENT ON PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:
NEW

P/2024/00262 - Town End Farm, Piccadilly Lane, Upper Mayfield, Staffordshire, DE6

2HP - Prior approval for the conversion of two steel framed agricultural buildings to form 2 dwellings (Class Q) – comments by 18.04.2024

DECISIONS

P/2024/00051 - Stone Cottage, Main Road, Middle Mayfield, Staffordshire, DE6 2JT - Erection of a single storey side extension – PERMITS

24.04.0016 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

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24.04.0017 FINANCE – TO CONSIDER AND APPROVE LLOYDS BANK DEBIT CARD APPLICATION FOR CLLR PETE STEPHENSON

24.04.0018 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

A. TO APPROVE CANCELLATION OF LLOYDS BANK STANDING ORDER PAYMENT FOR COUNCIL ADMINISTRATION.

Reference	Item	Amount
March payments		
90/089	ESBC Election Team	£2,882.42
91/090	ESBC Election Team	£66.30
92/dc	Royal Mail – Lloyds mandate by registered post	£4.20
93/dc	Royal Mail – weekly postage	£1.55
94/dc	Argos – storage boxes for handover	£15
95/dc	Royal Mail – weekly postage (26.03.2024)	£
96/SO	Salary – Litter picker	£90.31
97/SO	Council Administration	£451.23
April payments	NEW FINANCIAL YEAR	2024-2025
01/121	Derbyshire ALC – New Councillor training	£50
02/122	Lengthsman invoice – March 2024	£63
03/123	Council Administration – please refer to October 2023 and November 2023 minutes.	£897.12
BANK		
Lloyds account	Balance on 26.03.2024	£13,972.95

24.04.0019 CORRESPONDENCE

24.04.0020 CLERK REPORT

24.04.0021 COUNCILLORS REPORTS (INFORMATION ONLY)

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