

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr Wakefield (Chair), Cllr Boura, Cllr Green, Cllr Harrison, Cllr Murfin, Cllr Stephenson, Cllr Woodhouse.

Dear Councillors,

This NOTICE IS HEREBY GIVEN that a meeting of Mayfield Parish Council will be held at 7pm on Tuesday 5th March 2024 in Mayfield Memorial Hall, Conygree Lane, Mayfield, Ashbourne DE6 2LD. Members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs Gibson* – Parish Clerk

Date: 27 February 2024

Council Pledge: Let our debating be reasoned and temperate, recognising that others may have a different point of view; and may we always remember that our deliberations and decisions are ultimately for the good of the people of Mayfield

AGENDA

- 24.03.001 APOLOGIES AND APPROVAL OF ABSENCES
- 24.03.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 24.03.003 TO CONSIDER AND APPROVE THE MINUTES OF THE MEETING HELD ON 6th February 2024 AS A CORRECT RECORD
- 24.03.004 TO CONSIDER AND APPROVE THE MINUTES OF THE EXTRAORDINARY MEETING HELD ON 20th February 2024 AS A CORRECT RECORD
- 24.03.005 TO CONSIDER AND APPROVE THE CO-OPTION ADVERT AND APPLICATION DEADLINE TO FILL THE TWO CO-OPTION VACANCIES
- 24.03.006 TO CONSIDER AND APPROVE ADOPTION OF GENERAL RESERVES POLICY AND CONFIRM THE GENERAL RESERVES FOR MAYFIELD PARISH COUNCIL
- 24.03.007 TO CONSIDER AND APPROVE OPENING A LLOYDS SAVING ACCOUNT FOR GENERAL RESERVES.
- 24.03.008 TO CONSIDER AND APPROVE REPORT ON 2023-2024 ACTUAL EXPENDITURE AGAINST BUDGET AND APPROVE VIREMENT/EARMARK FUNDS TO 2024/2025
- 24.03.009 TO CONSIDER AND APPROVE QUOTES FOR A TWO DRAWER FOOLSCAP LOCKABLE FILING CABINET.
- 24.03.0010 TO CONSIDER AND APPROVE WELL DRESSING EVENT IN MAY 2024 AND CONFIRM EVENT TIMETABLE AND LEAD COUNCILLOR FOR CREATION OF WORKING GROUP.
- 24.03.0011 TO CONSIDER AND APPROVE AMENDMENT TO GRANT POLICY

* The item, Public Participation, allows 10 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 2.5 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

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24.03.0012 TO DISCUSS BUS STOP ON SWINCOE HILL, MAYFIELD AND APPROVE APPROACH TO BUS COMPANY FOR GUIDANCE ON APPLICATION PROCEDURE.

24.03.0013 TO CONSIDER SLCC AND ESBC GUIDANCE FOR “ASSETS OF COMMUNITY VALUE” IN REGARDS TO HENRY PRINCE FIRST SCHOOL AND NURSERY, MAIN ROAD, MAYFIELD, DE6 2LG AND APPROVE SUBMISSION OF A NOMINATION FORM OF ASSET DOCUMENT TO HIGHER AUTHORITY (ESBC).

24.03.0014 TO RECEIVE UPDATE ON BEST KEPT VILLAGE ENTRANCE CRITERIA

24.03.0015 TO CONSIDER AND APPROVE APPOINTMENTS FOR COUNCILLOR RESPONSIBILITIES

Councillor responsibility	Councillor
Vice Chair	
Noticeboard (Mayfield Shop)	
Highways	
Best Kept Village	
Well Dressing	

24.03.0016 TO CONSIDER AND APPROVE ASSET REGISTER UPDATE

24.03.0017 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETINGS:

1 - WARD ENHANCEMENT GRANT

2 - TO DISCUSS RESIDENT REQUEST FOR PARISH COUNCIL TO EXPLORE, WITH HIGHER AUTHORITIES, CREATION OF AN UPPER MAYFIELD FOOTPATH

24.03.0018 PUBLIC PARTICIPATION*

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24.03.0019 TO CONSIDER AND PROVIDE COMMENT ON PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

NEW

P/2024/00051 - Stone Cottage Main Road Middle Mayfield Staffordshire DE6 2JT - Erection of a single storey side extension

DECISIONS – NONE RECEIVED AT TIME OF ISSUING AGENDA.

24.03.0020 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

24.03.0021 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

Item Reference	Details	Amount
76/DC	Postage Stamps	£13.95
77/DC	Weekly Postage and £10 PAYG EE Voucher	£11.55
78/dc	Weekly postage	£1.95
79/dc	Weekly postage	£2.40

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80/so	Litter picker salary	£90.31
81/so	Council administration	£451.23
82/DD	123 Reg – monthly website	£41.99
83/086	Mayfield Memorial Hall – room rental 20.02.2024	£24
84/DC	Weekly postage	£1.55
Bank Statement		
Lloyds	01.02.2024	£18,720.93

24.03.0022 CORRESPONDENCE

24.03.0023 CLERK REPORT

24.03.0024 COUNCILLORS REPORTS (INFORMATION ONLY – Councillors to bring item for consideration on future agenda)

24.03.0025 TO CONSIDER AND APPROVE RESOLUTION TO EXCLUDE PUBLIC IN ORDER TO RECEIVE STAFFING COMMITTEE REPORT ((Public Bodies (Admission to Meetings) Act 1960)

24.03.0026 TO CONSIDER AND APPROVE STAFFING COMMITTEE RECOMMENDATION REPORT (PUBLIC EXCLUDED) ((Public Bodies (Admission to Meetings) Act 1960)

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