

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr Wakefield (Chair), Cllr Boura, Cllr Cotton, Cllr Harrison, Cllr Keeling, Cllr Murfin, Cllr Russell, Cllr Stephenson, Cllr Woodhouse.

Dear Councillors,

This NOTICE IS HEREBY GIVEN that a meeting of Mayfield Parish Council will be held at 7pm on Tuesday 5th December 2023 at Mayfield Memorial Hall, Conygree Lane, Mayfield, Ashbourne DE6 2LD. Members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs Gibson* – Parish Clerk

Date: 28 November 2023

Council Pledge: Let our debating be reasoned and temperate, recognising that others may have a different point of view; and may we always remember that our deliberations and decisions are ultimately for the good of the people of Mayfield

AGENDA

- 23.12.001 APOLOGIES AND APPROVAL OF ABSENCES
- 23.12.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 23.12.003 TO CONSIDER AND APPROVE THE MINUTES OF THE MEETING HELD ON 7th November 2023 AS A CORRECT RECORD
- 23.12.004 PUBLIC PARTICIPATION*
- 23.12.005 TO CONSIDER AND APPROVE COUNCIL WEBSITE ACCESSIBILITY QUOTES
- 23.12.006 TO CONSIDER AND APPROVE LENGTHSMAN CONTRACT QUOTES
- 23.12.007 TO CONSIDER AND APPROVE DEPUTY MEMBERS X 2 OF THE MAYFIELD PARISH COUNCIL COMPLAINTS COMMITTEE AND AMENDMENT TO COMPLAINT PROCEDURE POLICY AND FRAME OF REFERENCE
- 23.12.008 TO CONSIDER AND APPROVE ADOPTION OF THE FOLLOWING MAYFIELD PARISH COUNCIL POLICIES:
 - STAFFING COMMITTEE FRAME OF REFERENCE
 - CO-OPTION OF COUNCILLORS POLICY
- 23.12.009 TO CONSIDER AND APPROVE BUDGET FOR 2024-2025
- 23.12.0010 TO CONSIDER AND APPROVE PRECEPT REQUEST FROM EAST STAFFORDSHIRE BOROUGH COUNCIL (ESBC) FOR 2024-2025

* The item, Public Participation, allows 10 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 2.5 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

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23.12.0011 TO CONSIDER AND APPROVE GRANT APPLICATIONS – 2023-2024

23.12.0012 TO RECEIVE AN UPDATE ON PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETINGS:

- JOHN 'JACK' MANSFIELD TREE PLANTING WITHIN PARISH – UPDATE FROM FAMILY
- PRINTER AND PRINTER INK CONTRACT – UPDATE
- MAYFIELD CONSERVATION AREA GROUP FINANCIAL REPORT - DISCUSS
- STILE REPAIRS REPORT- UPDATE

23.12.0013 TO CONSIDER AND PROVIDE COMMENT ON PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS FROM EAST STAFFORDSHIRE BOROUGH COUNCIL.

23.12.0014 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

23.12.0015 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

Item Reference	Details	Amount
Payments between meetings		
40/062	PRINTER AND PRINTER INK – REFUND CLERK	£37.99 (inc £6.33 VAT)
26/063	Council Administration – October 2023 – Standing Order failed paid by cheque	£390.52
27/064	Litter Picker salary – October 2023 – Standing Order failed – paid by cheque	£90.31
Meeting payments		
41/DD	123 reg – DC rejected	VOID
42/SO	Council Administration	£420.56
43/SO	Litter Picker salary	£90.31
44/065	123 reg monthly subscription – November 2023 – refund clerk	£41.99 (inc £7 VAT)
45/066	Chairman Training – Derbyshire ALC Ltd	£50
46/067	SPCA New Councillor training	£420 (inc £70 VAT)
47/068	123 reg monthly subscription – December 2023 – Refund Clerk	£41.99 (inc £7 VAT)
48/069	Council Administration – NALC back pay	£80
49/070	Postage – Refund Clerk	£16.65
RECEIVED		
14.11.2023	Lloyds Bank – complaint fee	£70

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23.12.0016 CORRESPONDENCE

23.12.0017 CLERK REPORT

23.12.0018 COUNCILLORS REPORTS (INFORMATION ONLY)

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