

23.11.0022 CLERK REPORT

NALC Guide to Finance and Transparency – ordered for Cllr Stephenson- 06.10.2023 – chased 18.10.2023

Finance Training – Cllr Stephenson attended SPCA course – 05.10.2023

Budget meeting with Cllr Stephenson – 06.10.2023

Councillors email addresses and roles onto website – 10.10.2023 – Cllr Murfin provided an email address. Does Cllr Murfin require her new email address on website – **Clerk needs a decision from Council.**

Expenses Policy printing – Clerk approached The Ashbourne Secretarial and Printing Company and they agreed to provide the printing service, but later withdrew from contract.

Speed Watch – requested updated from Staffordshire Community Speed Watch coordinator

Audit questions report – resident sent two questions regarding the Internal Audit report. clerk responded 18.10.2023

Dog Poo bin, Moorlands Drive park, Mayfield – resident sent photo of overflowing bin, Open Spaces Team (ESBC) confirmed they empty bin weekly. Contractors sent to empty bin, but left green bags next to the bin, Clerk contacted Open Spaces who will collect 18.10.2023.

Parish Maps sent to all Councillors

Filing Cabinet – Thank you letter sent – 17.10.2023

Complaints Committee – SPCA Guidance - From looking at the complaints procedure on the website, there is no specific mechanism for reviewing the complaint after it has initially been considered (other than an appeal). However, as long as the committee can meet again within the twenty-one working days since the original committee met (and a response provided to the complainant), it could be argued that the council is still in compliance with its complaints' procedure.

Speed Watch Police Coordinator Report– Mayfield PC - Clerk contacted Michelle Shaker, Community Engagement Coordinator, Staffordshire Police, who provided the following regarding the Mayfield Team: This email is to confirm there is an active CSW team covering Mayfield with a core of 6 volunteers. A further 5 were trained but are no longer eligible to deploy having not been out in the past 12 months. I'm happy to organise another training session in the village should they wish to continue. **The equipment is usually purchased by Councils (of all levels) and best practice, and a recommendation from our side, is the equipment is to stay with the volunteers enabling them to deploy more freely.** We have found the more active teams store the equipment with the lead volunteer who generally organises when monitoring sessions take place and if not taking part arranges the equipment to be available to the wider team. The lead volunteer I believe currently houses the equipment. Whilst I have this opportunity I have attached a leaflet and sign-up sheet for anyone who would be interested in joining – after all many hands make light work.

Speed Watch Team Report– Mayfield - Clerk contacted the Speed Watch Team coordinator for Mayfield and received the following report: I can confirm that the team is active and monitors the sites approved in Mayfield by Staffs Police. My link there is Michelle Shaker the county coordinator who has provided training and update sessions for members of the team. We are also in contact with other local CSW teams which share common issues along the B5032. MPC did fund the purchase of the one set of equipment which we use and is recorded on the asset register for insurance purposes. There was another CSW team several years ago, way before my time, and I am afraid I have no knowledge of what happened to any residual equipment. Mayfield CSW has a website www.mayfieldcommunityspeedwatch.org on which we post relevant information for the community and residents are welcome to contact us via

mayfieldcommunityspeedwatch@gmail.com

Freedom of information request - Resident requested correspondence between Council, internal Auditors and Friends of Mayfield Conservation Area – request made 23.08.2023, initial response 20.09.2023, final response 25.10.2023.

Red Phone Box – Clerk obtained information from BT regarding purchase of BT Red Phone boxes - <https://www.x2connect.com/Shop/K6/Kiosks/K6%20Red%20Telephone%20Box> – Cost £2,900 + VAT and delivery.

Electoral Roll – ESBC confirmed 989 registered Electors and 621 properties

Parish Magazine article – submitted by Chair – 25.10.2023.

Website Accessibility statement – clerk approached Eric Consultancy for a quote to carry out the work needed for the statement – 25.10.2023

P/2023/00318 WALLASH FARM, WALLASH MAYFIELD STAFFORDSHIRE - Change of use of existing agricultural building for general industrial use (Class B2) including a single storey extension on the north east elevation, alterations to the roof including installation of solar panels on south elevation and external cladding (Amended Description) – Clerk contacted ESBC Planning Team to ask for an update – 25.10.2023.

ESBC provided the following update:

Please note that we (ESBC) are still waiting for the ecological report and I will send out a re-consultation letter once this has been received as per the report sent by Cllr Sankey. Once I know when the re-consultation letters has been sent and the expiry date for responses I'll be able to determine to which committee meeting the item will go.

Mail forwarding service – Clerk withdrew request for a mailing service.

Register of Interest form – Cllr Harrison – received, on website and sent to ESBC – 24.10.2023

Moorlands Drive, Mayfield, DE6 2LP – Footpath 21 - Holly Tree branch obstructing footpath by school entrance reported to Rights of Way Team – 25.10.2023 and cut back 26.10.2023, photos supplied to Councillors.

Tollgate House – SCC Flooding relief work completed – water did not collect during floods – Council to consider a Thank you letter to Cllr Atkins at SCC.

Local Council Consultancy – Clerk requested refund for overpayment in December 2022. LCC confirmed refund of £155.83 will be deposited into Parish Council Lloyds account – 27.10.2023

Pension Regulator – updated contact details – 30.10.2023