

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr Wakefield (Chair), Cllr Boura, Cllr Cotton, Cllr Harrison, Cllr Keeling, Cllr Murfin, Cllr Russell, Cllr Stephenson, Cllr Woodhouse.

Dear Councillors,

This NOTICE IS HEREBY GIVEN that a meeting of Mayfield Parish Council will be held at Memorial Hall, Mayfield Memorial Hall, Conygree Lane, Mayfield, Ashbourne DE6 2LD commencing at 7 pm on Tuesday 3rd October 2023 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs Gibson* – Parish Clerk

Date: 26 September 2023

AGENDA

- 23.10.001 APOLOGIES AND APPROVAL OF ABSENCES
- 23.10.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 23.10.003 TO CONSIDER AND APPROVE THE MINUTES OF THE MEETING HELD ON 12th September 2023 AS A CORRECT RECORD
- 23.10.004 TO CONSIDER AND APPROVE COMPLAINTS COMMITTEE REPORT.
- 23.10.005 TO CONSIDER AND APPROVE ADOPTION OF THE FOLLOWING MAYFIELD PARISH COUNCIL POLICIES:
 - EXPENSES POLICY
 - ELECTRONIC COMMUNICATION POLICY
 - TRAINING POLICY
 - MEDIA POLICY
- 23.10.006 TO CONSIDER AND APPROVE MAINTAINANCE EXPENSE FOR DEFIBRILLATOR
- 23.10.007 TO CONSIDER AND APPROVE BUDGET FOR 2023-2024 (CURRENT YEAR)
- 23.10.008 TO CONFIRM COUNCILLORS ROLES WITHIN THE PARISH COUNCIL
- 23.10.009 TO CONSIDER AND APPROVE PRINTING ARRANGEMENTS FOR CLERK.
- 23.10.0010 TO CONSIDER AND APPROVE GUIDANCE FOR RESIDENTS RE: FLYING TIPPING
- 23.10.0011 TO RECEIVE AN UPDATE ON PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETINGS:
 - JOHN 'JACK' MANSFIELD TREE LICENSE TO PLANT– UPDATE
 - STILE REPAIRS - UPDATE

* The item, Public Participation, allows 10 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

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- HIGHWAYS LOG – UPDATE
- LENGTHSMAN CONTRACT – UPDATE
- WEBSITE – UPDATE.

23.10.0012 PUBLIC PARTICIPATION*

23.10.0013 TO CONSIDER AND PROVIDE COMMENTS ON PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS
FROM EAST STAFFORDSHIRE BOROUGH COUNCIL:

23.10.0014 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

23.10.0015 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

Item Reference	Details	Amount
1 (Sept Agenda)	Memorial Hall – 3 meetings, June, July, Sept	£72
Above confirms amount from September Agenda		
13.	Litter Picker – Mr Clarke – September	£104
14	Litter Picking supplies (bags, gloves, pickers x 2) 2023 payment	£56
15	Clerk expenses, including homeworking allowance and stamps	£22.80
16	Fireproof pouch and lock box – refund clerk	£23.98
Bank Balance		
Lloyds	11.09.2023	£10,001.34

23.10.0016 CORRESPONDENCE – REPORT ITEMS TO COUNCIL

23.10.0017 CLERK REPORT

23.10.0018 COUNCILLORS REPORTS (INFORMATION ONLY – ITEMS TO BE REPORTED FOR CONSIDERATION AT FUTURE MEETINGS)

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