

Mayfield Parish Council

To: The Members of Mayfield Parish Council

You are hereby summoned to attend a Meeting of Mayfield Parish Council to be held on **Tuesday 12th July 2022 at 7.00 pm** at The Church Rooms, Church Lane, Mayfield

An audio recording of this meeting will be made to facilitate the minute taking process.

Yours Sincerely

Anne Wilson, Locum Parish Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

07/22/1	Chairwoman's Introduction
07/22/2	To receive apologies for absence/note attendance
07/22/3	Declaration of Interests Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.
07/22/4	Public Speaking Members of the public are welcome to attend. You may speak about any item which is on the Agenda. The total time allowed is 10 minutes , so please be brief and to the point. Members of the Council will listen and do not have to respond to any comments made, although comments relating to Agenda items will be discussed at the relevant point in the meeting. During that Agenda item further public participation cannot be permitted. There will be no debate or discussion between councillors and the public.
07/22/5	Approval of the Minutes Members are asked to receive and confirm the minutes of the following meetings: <ul style="list-style-type: none">• Mayfield Parish Council Meeting Wednesday 13th April 2022• Mayfield Annual Parish Council Meeting Tuesday 31st May 2022
07/22/6	Finance, Administration and Maintenance <ul style="list-style-type: none">a) Current financial statement. Members are asked to note that as at 24th June 2022 the Treasurers Account had £32,419.21 in it.b) Approval and payment of invoices Members are asked to approve the following invoices for payment: <ul style="list-style-type: none">• SLCC Enterprises – Locum Clerk - £803.65 + 160.73 VAT• Graham Woodhouse – maintenance £161.25• Hire of Church Rooms for Mayfield Parish Council meeting - £10

	<p>c) Appointment of an Internal Auditor – three people have been approached about the post 2022/23 - one quote has been received.</p> <p>Three companies have been approached and one quote received:</p> <p>Brenda Kirkham – see attached £250 plus mileage @ 45p per mile Members are therefore asked to confirm the appointment of Brenda Kirkham</p>
07/22/7	<p>Three Year Development Plan</p> <p>a) To receive an update on progress since the April meeting</p>
07/22/8	<p>Councillor vacancy</p> <p>To consider an application received for the vacant councillor post to be filled by co-option.</p>
07/22/9	<p>Planning notifications</p> <p>Members are asked to consider the following applications:</p> <ul style="list-style-type: none"> • P/2021/01627 Thorntree, Piccadilly Lane, Upper Mayfield Conversion and alterations to existing barn to form a dwellinghouse including alteration to the land levels to form a turning area (amended drawings and descriptions) • P/2022/00680 9 Sycamore Road, Mayfield Erection of two storey side extension and canopy • P/2022/00575 land at junction of Gallowstree Lane & Slack Lane Erection of agricultural building for housing of sheep and equipment
07/22/10	<p>Jubilee Tree</p> <p>To consider any suggestions received about the citing of (a) commemorative tree(s)</p>
07/22/11	<p>Church Lane/Mill Terrace footpath – Mayfield 25</p> <p>An update will be given at the meeting on the formal complaint lodged</p>
07/22/12	<p>Date of next meeting</p> <p>Members are asked to note the date of the next meeting of Mayfield Parish Council is Tuesday 13th September 2022 at 7pm in the Church Rooms</p>