

## Mayfield Parish Council

To: The Members of Mayfield Parish Council

You are hereby summoned to attend the Meeting of Mayfield Parish Council to be held on **Monday 6<sup>th</sup> March 2023 at 7.00 pm at The Church Rooms, Church Lane, Mayfield**

An audio recording of this meeting will be made to facilitate the minute taking process.

Yours Sincerely

Anne Wilson, Parish Clerk

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

## AGENDA

3/23/1	<b>To receive apologies for absence/note attendance</b> Members are asked to receive apologies for absence from Members
3/23/2	<b>Declaration of Interests</b> Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.
3/23/3	<b>Public Speaking</b> Members of the public are welcome to attend. You may speak about any item which is on the agenda. The total time allowed for all of the public speaking is 10 minutes, so please be brief and to the point. Members of the Council will listen and do not have to respond to any comments made, although comments relating to Agenda items will be discussed at the relevant point in the meeting. During that Agenda item, further public participation cannot be permitted. There will be no debate or discussion between councillors and the public
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3/23/5	<b>Approval of the Minutes</b> Members are asked to receive and confirm the minutes of the meetings of Mayfield Parish Council held on: <ul style="list-style-type: none"><li>• Tuesday 15<sup>th</sup> November 2022</li><li>• Tuesday 7<sup>th</sup> February 2023</li><li>• Friday 24<sup>th</sup> February 2023</li></ul>

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3/23/6	<p><b>Finance, Administration and Maintenance</b></p> <p>a) Current financial statement.</p> <p>Members are asked to note that as of 31<sup>st</sup> January 2023 the Treasurers Account stood at £20,189.72. The account stood at £18,825.37 as of 28<sup>th</sup> February 2023</p> <p>b) Approval and payment of invoices</p> <p>Members are asked to approve the following invoices for payment:</p> <p>Made in between meetings:</p> <ul style="list-style-type: none"> <li>• Anne Wilson, Clerk £412.50</li> <li>• Anne Wilson Clerk £47.40</li> <li>• Ed Bentley Treescapes £780.00</li> <li>• Graham Woodhouse £81.25</li> <li>• Annual WordPress charge for Website management £43.20</li> </ul> <p>c) Budget</p> <p>Following the inability to set a precept of the Parish Council due to the behaviour of a member and a subsequent inquorate meeting Members are asked to set the budget for 2023/2024.</p> <p><u>NB: Please bring with you the budget papers circulated for the meeting due to be held on the 24<sup>th</sup> February 2023</u></p>
3/23/7	<p><b>National Civility and Respect Agenda</b></p> <p>The Society of Local Council Clerks, the National Association of Local Councils, One Voice Wales and the Local Government Association are urging Councils to sign up the Civility and Respect Pledge. The sector must continue to stand up against bullying and harassment. Over 1000 councils have signed the pledge to date. The more councils that sign the Pledge, the more significant impact it will have in lobbying the government to re-visit its response to the Committee on Standards in Public Life report on local government ethical standards.</p> <p style="text-align: right;">Copy of information on the pledge Appendix C – to follow</p> <p>Members are also asked to adopt the following policies to stand alongside the pledge:</p> <ul style="list-style-type: none"> <li>• What makes people become challenging?</li> <li>• Dignity at Work</li> <li>• Member Officer Protocol</li> <li>• Others to be advised</li> </ul> <p style="text-align: right;">Copy of Policies Appendix D – to follow</p>



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3/23/8	<p><b>Planning notifications</b></p> <p>i) Planning Applications</p> <p>Members are asked to consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• P/2023/00167 2 The Park, Mayfield Crown lift to 4m and remove lowest branch growing towards the corner of the property one Ash tree, reduce limb growing towards the corner of the property by 2m one Silver Birch tree and crown lift to 4m by removal of smaller diameter branches and remove large branch one Holm Oak tree (TPO2)</li> <li>• P/2023/00178 The Old Hall, Hall Lane, Middle Mayfield Listed Building application for internal works to include formation of a new ensuite and the subdivision of the existing bathroom</li> </ul> <p>ii) Planning Decisions since the last meeting</p> <ul style="list-style-type: none"> <li>• P/2021/00959 Mayfield Sports and Social Club, Conygree Lane Installation of playground equipment including gate and fencing (Amended Plans)</li> <li>• P/2022/01086 Diversion of Public Footpath No. 1 Mayfield, Mayfield Recreation Ground, Conygree Lane</li> </ul> <p>iii) Planning Refusals since the last meeting</p> <p>P/2022/01269 High Croft, Hall Lane, Middle Mayfield Installation of three dormer windows to the rear elevation to form additional living accommodation</p>
3/22/9	<p><b>Development Plan Projects Update</b></p> <p><b>a) Highways and Traffic Management</b></p> <p>Members will be given an update at the meeting with regard to the location and installation of the new SIDS and gateways.</p>
3/22/10	<p><b>Terraces Ginnel F25</b></p> <p>Members will be given an update on the current situation with regard to the repair of The Ginnel F25. SCC has informed us that they will be starting the work on the Ginnel very soon.</p>
3/22/11	<p><b>End of Council Term</b></p> <p>Members will be updated on the end of term works for the Parish Council.</p>
3/22/12	<p><b>Boundary Reorganisation</b></p> <p>LGBCE electoral review of SCC. Deadline for response 30<sup>th</sup> March 2023. Briefing note previously circulated.</p>
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