

## Mayfield Parish Council

To: The Members of Mayfield Parish Council

You are hereby summoned to attend the Meeting of Mayfield Parish Council to be held on **Tuesday 7<sup>th</sup> February 2023 at 7.00 pm at The Church Rooms, Church Lane, Mayfield**

An audio recording of this meeting will be made to facilitate the minute taking process.

Yours Sincerely  
Anne Wilson, Parish Clerk

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

### **AGENDA**

2/23/1	<b>To receive apologies for absence/note attendance</b> Members are asked to receive apologies for absence from Members
2/23/3	<b>Declaration of Interests</b> Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.
2/23/4	<b>Decision and Recommendations of the ESBC Local Monitoring Officer (LMO) in relation to Complaints about MPC Councillors and breaches of the Code of Conduct.</b>  The Chairman will update Members on the meeting held with Cllr. Golding and John Teasdale, the Monitoring Officer.  Furthermore, Members are reminded that after the Council considered and adopted the findings and recommendations of the LMO at the October meeting David Croll accepted the findings of the report and will undergo training as set out in the recommendations.  Cllr. Golding was required to apologise to Nicky Taylor-Smith and Lesley Brown. He did not apologise, either in October or November and the Council are therefore requiring Cllr. Golding once again to apologise fully in the meeting and undertake the training specified by the LMO. There will be no discussion.

2/23/5	<p><b>Public Speaking</b></p> <p>Members of the public are welcome to attend. You may speak about any item which is on the agenda. The total time allowed for all of the public speaking is 10 minutes, so please be brief and to the point. Members of the Council will listen and do not have to respond to any comments made, although comments relating to Agenda items will be discussed at the relevant point in the meeting. During that Agenda item, further public participation cannot be permitted. There will be no debate or discussion between councillors and the public</p>
2/23/6	<p><b>Chairman's report</b></p> <p>To note the Chairman's report</p>
2/23/7	<p><b>Approval of the Minutes</b></p> <p>Members are asked to receive and confirm the minutes of the meeting of Mayfield Parish Council held on Tuesday 15<sup>th</sup> November 2022.</p> <p style="text-align: right;">Copy attached Appendix A</p>
2/23/8	<p><b>Finance, Administration and Maintenance</b></p> <p>a) Current financial statement. Members are asked to note that as of 31<sup>st</sup> January 2023 the Treasurers Account stood at £20,189.72.</p> <p>b) Approval and payment of invoices</p> <p>Members are asked to approve the following invoices for payment:</p> <p>Made in between meetings:</p> <ul style="list-style-type: none"> <li>• Anne Wilson, Clerk £237.50</li> <li>• Elan City 2 x SIDs £5,400 VAT incl</li> </ul> <p>c) Budget Actuals/Forecast 2022/23</p> <p>Members are asked to note the updated forecast Copy attached at Appendix B</p> <p>d) Community Grants for the Coronation</p> <p>Members will be asked to discuss and confirm arrangements for grants to be available to local groups and organisations for celebrating the Coronation.</p>
2/23/9	<p><b>Budget 2023/2024</b></p> <p>Members are asked to consider and agree:</p> <ul style="list-style-type: none"> <li>• the budget for 2023/2024</li> <li>• the Precept for 2023/2024</li> <li>• Band D for 2023/2024</li> </ul> <p style="text-align: right;">Copy of draft budget attached Appendix C</p>

2/23/10	<p><b>Planning notifications</b></p> <p>i) Planning Applications</p> <p>Members are asked to consider the following planning applications:</p> <ul style="list-style-type: none"> <li>• P/2023/00046 Sunday Cottage, Hall Lane, Middle Mayfield Fell to ground level one Norway Magpie tree (T1), fell to ground one Cherry tree (T3) (TPO 277)</li> <li>• P/2022/01329 1 Mayfield Place, Mayfield Crown reduce 2 Yew Trees (T1 and T2) to previous reduction points (TPO No. 201)</li> </ul> <p>ii) Planning Decisions since the last meeting</p> <ul style="list-style-type: none"> <li>• P/2021/00959 Mayfield Sports and Social Club, Conygree Lane Installation of playground equipment including gate and fencing (Amended Plans)</li> <li>• P/2022/01086 Diversion of Public Footpath No. 1 Mayfield, Mayfield Recreation Ground, Conygree Lane</li> </ul> <p>iii) Planning Refusals since the last meeting</p> <p>P/2022/01269 High Croft, Hall Lane, Middle Mayfield Installation of three dormer windows to the rear elevation to form additional living accommodation</p>
2/22/11	<p><b>Development Plan Projects Update</b></p> <p><b>a) Highways and traffic management</b></p> <p>Members will be given an update at the meeting with regard to the location and installation of the new SIDS. As part of the ongoing monitoring and maintenance of the SIDS Members are asked to <b>RESOLVE</b> that the village CSW team will work with the PC.</p> <p>Members are asked to note the location for the two village gateways approved by SCC. Members are asked to approve the purchase of either i) Glasdon wooden gates or b) Street Furnishings Ltd, recycled plastic gates.</p> <p>Paper attached at Appendix D</p> <p><b>b) Allotments</b></p> <p>Members will be given an update on progress</p> <p><b>c) Ongoing Grounds maintenance work</b></p> <p>Following discussion about Grounds and Highways maintenance works and recent confirmation by Councillor Atkins that SCC is significantly reducing the work they do around the Parish members are asked to note that Councillors met with Ed Bentley and agreed various works, noting that funds are available for the work to take place between the January and March this year. A contract has been issued.</p>

2/22/12	<p><b>Terraces Ginnel F25</b></p> <p>Members will be given an update on the current situation with regard to the repair of The Ginnel F25. SCC has informed us that they will be starting the work on the Ginnel very soon.</p>
2/22/13	<p><b>Date of next meeting</b></p> <p>Members are asked to note that the date of the next meetings of Mayfield Parish Council are – to fit in with the availability of the Church Rooms:</p> <ul style="list-style-type: none"> <li>• Monday 6<sup>th</sup> March 2023</li> <li>• Monday 15<sup>th</sup> May 2023 Annual Meeting (after the elections)</li> </ul>