

Mayfield Parish Council

To: The Members of Mayfield Parish Council

You are hereby summoned to attend the adjourned Meeting of Mayfield Parish Council to be held on **Friday 24th February 2023 at 7.15 pm at The Memorial Hall meeting room, Conygree Lane, Mayfield**

A recording of this meeting will be made to facilitate the minute taking process.

Yours Sincerely
Anne Wilson, Parish Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

	To receive apologies for absence/note attendance Members are asked to receive apologies for absence from Members
2/23/6	Chairman's report To note the Chairman's report
2/23/7	Approval of the Minutes Members are asked to receive and confirm the minutes of the meeting of Mayfield Parish Council held on Tuesday 15 th November 2022. Copy attached Appendix A
2/23/8	Finance, Administration and Maintenance a) Current financial statement. Members are asked to note that as of 31 st January 2023 the Treasurers Account stood at £20,189.72. b) Approval and payment of invoices Members are asked to approve the following invoices for payment: Made in between meetings: <ul style="list-style-type: none">Anne Wilson, Clerk £237.50Elan City 2 x SIDs £5,400 VAT incl

	<p>c) Budget Actuals/Forecast 2022/23</p> <p>Members are asked to note the updated forecast Copy attached at Appendix B</p> <p>d) Community Grants for the Coronation</p> <p>Members will be asked to discuss and confirm arrangements for grants to be available to local groups and organisations for celebrating the Coronation.</p>
2/23/9	<p>Budget 2023/2024</p> <p><i>Please note – addendum from the Parish Clerk for this meeting.</i></p> <p><i>The Council is legally required to set a budget and agree its precept by 28th February recognising the potential impact on the council itself, the community and individual councillors if elected Members fail to do so. The Council is therefore asked to agree its budget for 2023/24 and confirm the precept required to notify East Staffordshire Borough Council.</i></p> <p>Members are asked to consider and agree:</p> <ul style="list-style-type: none"> • the budget for 2023/2024 • the Precept for 2023/2024 • Band D for 2023/2024 <p>Copy of draft budget attached Appendix C</p>
2/23/10	<p>Planning notifications</p> <p>i) Planning Applications</p> <p>Members are asked to consider the following planning applications:</p> <ul style="list-style-type: none"> • P/2023/00046 Sunday Cottage, Hall Lane, Middle Mayfield Fell to ground level one Norway Magpie tree (T1), fell to ground one Cherry tree (T3) (TPO 277) • P/2022/01329 1 Mayfield Place, Mayfield Crown reduce 2 Yew Trees (T1 and T2) to previous reduction points (TPO No. 201) <p>ii) Planning Decisions since the last meeting</p> <ul style="list-style-type: none"> • P/2021/00959 Mayfield Sports and Social Club, Conygree Lane Installation of playground equipment including gate and fencing (Amended Plans) • P/2022/01086 Diversion of Public Footpath No. 1 Mayfield, Mayfield Recreation Ground, Conygree Lane

	<p>iii) Planning Refusals since the last meeting</p> <p>P/2022/01269 High Croft, Hall Lane, Middle Mayfield Installation of three dormer windows to the rear elevation to form additional living accommodation</p>
2/22/11	<p>Development Plan Projects Update</p> <p>a) Highways and traffic management</p> <p>Members will be given an update at the meeting with regard to the location and installation of the new SIDS. As part of the ongoing monitoring and maintenance of the SIDS Members are asked to RESOLVE that the village CSW team will work with the PC.</p> <p>Members are asked to note the location for the two village gateways approved by SCC. Members are asked to approve the purchase of either i) Glasdon wooden gates or b) Street Furnishings Ltd, recycled plastic gates.</p> <p>Paper attached at Appendix D</p> <p>b) Allotments</p> <p>Members will be given an update on progress</p> <p>c) Ongoing Grounds maintenance work</p> <p>Following discussion about Grounds and Highways maintenance works and recent confirmation by Councillor Atkins that SCC is significantly reducing the work they do around the Parish members are asked to note that Councillors met with Ed Bentley and agreed various works, noting that funds are available for the work to take place between the January and March this year. A contract has been issued.</p>
2/22/12	<p>Terraces Ginnel F25</p> <p>Members will be given an update on the current situation with regard to the repair of The Ginnel F25. SCC has informed us that they will be starting the work on the Ginnel very soon.</p>
2/22/13	<p>Date of next meeting</p> <p>Members are asked to note that the date of the next meetings of Mayfield Parish Council are – to fit in with the availability of the Church Rooms:</p> <ul style="list-style-type: none"> Monday 6th March 2023 Monday 15th May 2023 Annual Meeting (after the elections)