

# MAYFIELD PARISH COUNCIL

Clerk to the Council: Lesley Brown.

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Minutes of a meeting of Mayfield Parish Council, held on Wednesday November 11th 2020. Due to Covid 19 restrictions, the meeting was held by Zoom.

Present: Cllr Amy (Chair); Cllrs Bridgett; Watson; Hough; Parker; Coates; Cotton; Slack; Golding (from 7.45pm); Cllr Barker (ESBC); Lesley Brown (Clerk).

No	Item	Action												
11/20/1	<b>To receive apologies for absence</b> None													
11/20/2	<b>Declaration of Interests</b> None													
11/20/3	<b>Public Speaking</b> There were no public participants.													
11/20/4	<b>Approval and Ratification of the Minutes of the last meeting, held on October 7<sup>th</sup> 2020.</b> The Council resolved to accept the Minutes of the previous meeting, held on Wednesday October 7 <sup>th</sup> 2020, as a true record of that meeting.													
11/20/5	<b>Finance &amp; Administration</b> a) <b>Current Financial Statement</b> The balance in Lloyds Bank as at November 4 <sup>th</sup> 2020 was £30,348.31, including reserved funds. Council agreed to authorise the following payments totalling £404.13 <table border="1"><tr><td>Graham Woodhouse</td><td>84.38</td></tr><tr><td>SPCA Training</td><td>25.00</td></tr><tr><td>Clerk Salary</td><td>211.15</td></tr><tr><td>Clerk Stipend</td><td>18.00</td></tr><tr><td>Jarad Clarke</td><td>65.60</td></tr><tr><td><b>TOTAL</b></td><td><b>404.13</b></td></tr></table> b) <b>Budget Review</b> The Budget monitoring document covering April – November 2020 had been circulated to all Councillors. Expenditure up to November 30 <sup>th</sup> was £5,471.69 with an income of £10,970.25 over the same period. This was approved.	Graham Woodhouse	84.38	SPCA Training	25.00	Clerk Salary	211.15	Clerk Stipend	18.00	Jarad Clarke	65.60	<b>TOTAL</b>	<b>404.13</b>	
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11/20/6	<b>Clerk's Report &amp; Correspondence</b> An e mail was received from Peter Alcock, Dove Lane, Church Mayfield, requesting signs for Church Mayfield and a notice board to be installed. The Clerk was asked to reply requesting details of where Mr Alcock wished these to be placed and whether other residents supported his request.	<b>Clerk</b>												

11/20/7	<p><b>Parish Matters &amp; Maintenance</b></p> <p>a) <b>Parish Council Website News Page</b>  Jill Studholme has agreed to produce the News Page for the Parish Council Website in order that issues, matters and actions being pursued by the Parish Council can be posted and thereby publicised. It was agreed that contributions could be submitted by any councillor and that Cllr Bridgett would send a draft page to the Clerk to upload on to the Website. Cllrs Watson and Hough agreed to help with format and content. Cllr Bridgett agreed to arrange a mutually convenient time for a Zoom meeting with Jill Studholme in order to answer any queries.</p> <p>b) <b>Allotments</b>  A resident has enquired whether the playing field at Henry Prince could become a site for allotments. Cllr Parker stated that the land belongs to SCC and the Diocese and is already allocated. Cllr Cotton confirmed that there is a lot of support for the provision of allotments and Cllr Barker enquired about the size of land needed. The Clerk was asked to find out more details and report at the next meeting.</p> <p>c) <b>Community Speedwatch Programme</b>  Consultation between PC Sean Elliott and Cllr Bridgett has resulted in an offer of training for volunteers who are willing to take part in a Speedwatch Programme. Sites have to be determined and adhered to and must be within 20, 30 and 40mph areas. Highly accurate calibrated radar guns, which have to be purchased outright, would be used. Cllr Slack asked whether the guns would have to be re-calibrated annually as this would be costly. Council agreed that the project should be pursued, with the caveat that information on re-calibration costs and monitoring of sites is provided.</p> <p>d) <b>Hermitage</b>  Continuing concern was expressed regarding work being carried out on the building, not all of which has evidence of planning permission. Cllr Barker reported that an Enforcement Officer has visited the site and reported that the work is necessary as the building is in a dangerous condition. Cllr Golding asked if retrospective approval was now being sought. Cllr Barker agreed to make enquiries and report back to the Clerk. Cllr Slack stated that maintaining the character of the building was very important and this did not always require planning permission. No picture of the final building has been given. It was agreed that Cllrs Golding, Bridgett &amp; Parker should draft a report to be sent to the Clerk, who would circulate to other Councillors for agreement.</p> <p>e) <b>Ways of Advancing PC Business Between Meetings</b>  A paragraph has been submitted by Cllr Watson, detailing procedure be adopted by sub-groups of named councillors moving projects forward between full Council Meetings. This was accepted. Cllr Parker suggested that the paragraph should be inserted into Standing Orders and the Clerk was asked to do this.</p>	<p><b>Cllrs Bridgett, Hough, Watson, Clerk</b></p> <p><b>Clerk</b></p> <p><b>Cllr Bridgett</b></p> <p><b>Cllr Barker</b></p> <p><b>Cllrs Golding, Bridgett, Parker</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
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f) **Mayfield Yarns Signs**

Cllr Bridgett reported that 4 sites for signs had been selected, the total cost being £1,500. **Cllr Golding** agreed to contact Mayfield Yarns and ask for their agreement.

g) **Slack Lane**

Damage to the water trap and bank, caused by motor cyclists, was repaired by Graham Woodhouse. Cllr Watson reported that a barricade is needed where the stream crosses Slack Lane. **Cllr Parker** agreed to ask Mr Woodhouse to undertake the work.

**Date of next meeting: December 2nd 2020 via Zoom, starting at 7pm**

