

MAYFIELD PARISH COUNCIL

Clerk to the Council: Lesley Brown

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**Minutes of a meeting of Mayfield Parish Council, held on Wednesday October 7th 2020 at
The Memorial Hall, Function Room, Mayfield.**

Present: Cllr Amy (Chair); Cllrs Bridgett; Watson; Hough; Parker; Coates.

Lesley Brown (Clerk) 1 member of the public.

No	Item	Action
10/20/1	To receive apologies for absence Apologies were received from Cllrs Golding and Cotton, also Cllr Barker (ESBC)	
10/20/2	Declaration of Interests There were no declarations of interest.	
10/20/3	Public Speaking A parent reported continuing concern about the safety of the new school bus pick up point. Cars do not reliably stop at the pedestrian crossing at the top of the hill and children frequently cross the road at the point where they get off the bus. A reply to Cllr Amy from the Senior Transport Co-ordinator, in which it was stated that the problem was caused by parents bringing their children to the bus stop by car, was circulated to all councillors prior to the meeting. Cllr Slack agreed to do a risk assessment of the bus stop area and a comparison with its previous position. This would be circulated to all councillors.	Cllr Slack
7.15pm	Due to the arrival of PC Sean Elliott, item 10/20/7c was brought forward. Vehicle Parking PC Elliott explained that he normally dealt with problems by working with people through letter drops to respective houses, followed by taking registration numbers of offending cars. This usually resolved issues. Cllr Amy stated the particular problem of parking on Conygree Lane and Mayfield Avenue. Cllr Coates remarked that Grovers Coaches would not drive along these roads because the parked cars posed the threat of damage to their coaches. PC Elliott agreed to highlight a project for the next 2 or 3 weeks, during which time persistently offending vehicles will be targeted. Cllr Slack requested PC Elliott to visit at 8.30am when the problem was most serious. This would be difficult timing due to PC Elliott's working schedule, but a letter drop would follow any observations of parking regulations being breached.	
10/20/4	Approval and Ratification of the Minutes of the last meeting, held on September 2nd 2020. The Council resolved to accept the Minutes of the previous meeting, held on Wednesday September 2 nd 2020, as a true record of that meeting.	

10/20/5	<p>Finance & Administration</p> <p>a) Current Financial Statement</p> <p>The balance in Lloyds Bank as at October 5th 2020 was £25,032.74, including £4,962.00 earmarked for bus shelter and £1,000 reserved towards Mayfield Yarns signage (agreed in December 2019 minutes). £4,889.98 has been transferred to Lloyds Bank from TSB Flexible Savings Fund.</p> <p>Council agreed to authorise the following payments for September:</p> <table border="1" data-bbox="255 422 1151 691"> <tbody> <tr> <td>Graham Woodhouse (August)</td><td>106.25</td></tr> <tr> <td>Graham Woodhouse (September)</td><td>59.38</td></tr> <tr> <td>Clerk Salary</td><td>211.15</td></tr> <tr> <td>Clerk Stipend</td><td>18.00</td></tr> <tr> <td>Jarad Clarke (September)</td><td>65.60</td></tr> <tr> <td>Jarad Clarke (Min wage increase August)</td><td>3.40</td></tr> <tr> <td>TOTAL</td><td>463.78</td></tr> </tbody> </table> <p>b) Flexible Savings Account TSB</p> <p>This has now been closed and the amount transferred as a reserved fund into Lloyds Bank.</p> <p>c) Asset Register</p> <p>This was presented to Council, approved and signed by the Chair.</p>	Graham Woodhouse (August)	106.25	Graham Woodhouse (September)	59.38	Clerk Salary	211.15	Clerk Stipend	18.00	Jarad Clarke (September)	65.60	Jarad Clarke (Min wage increase August)	3.40	TOTAL	463.78	
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10/20/6	<p>Clerk's Report & Correspondence</p> <p>Cllr Parker had e mailed a request for future meetings to be held via Zoom. It was agreed that November and December meetings would be held virtually that this may also make it possible for Cllr Barker to attend for part of the meeting. The situation will be reviewed at the December meeting.</p> <p>Graham Woodhouse had informed the Clerk that his rate would be £15.00 per hour from April 2021.</p>															
10/20/7	<p>Parish Matters & Maintenance</p> <p>a) Parish Council Website News Page</p> <p>The Clerk reported that she had spoken to Jill Studholme, who had suggested this should be in the form of a Blog. This was rejected by Cllr Bridgett, as was the use of the Parish Council Facebook page. Cllr Bridgett suggested setting up a Newsletter Page which would show the community actions being taken by Mayfield Parish Council in a brief, factual and interesting style. Cllr Watson stated that more exploration regarding layout and content was needed. This was agreed and a report will be given at the next Parish Council meeting.</p> <p>b) Ways of Advancing PC Business Between Meetings</p> <p>Concern was expressed about the delay in progress resulting from waiting for each Parish Council meeting for discussion to take place. It was agreed that councillors needing a decision to move forward with an ongoing project, should contact the Chair and the Clerk who would either give consent or request that further discussion and decision should wait until the next full council meeting.</p> <p>c) Vehicle Parking</p> <p>Dealt with earlier.</p> <p>d) Mayfield Yarns Signs</p>	<p>Cllrs Bridgett, Watson & Hough</p>														

	<p>Cllr Bridgett reported that the total cost of the signs would be £2,500. Mayfield Yarns agreed a contribution of £1,000 and the Parish Council have £1,000 earmarked as their contribution. Cllr Bridgett stated that she and Cllr Golding would contact Philip Atkins again and request that he organise payment of the remaining £500. A lack of engagement from Highways was remarked upon.</p> <p>e) Traffic Incidents & Incidents Reported</p> <p>Graham Woodhouse had reported another incident in Gallowtree Lane, where a car had scraped a wall in attempting allow pedestrians to pass.</p> <p>f) Water Leak outside Rose and Crown Pub</p> <p>Cllr Bridgett reported that the drain blockage had been dealt with and that a Works Order had been issued. The matter was classed as non-urgent and repairs will be carried out when sufficient jobs in the area have been collected.</p> <p>Date of next meeting: November 4th 2020 via Zoom, starting at 7pm</p>	<p>Cllrs Bridgett & Golding</p>
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