

MAYFIELD PARISH COUNCIL

Clerk to the Council: Lesley Brown

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**Minutes of a meeting of Mayfield Parish Council, held on Wednesday September 2nd 2020
at The Memorial Hall Function Room, Mayfield.**

Present: Cllr Amy (Chair); Cllrs Cotton; Bridgett; Watson; Golding; Hough; Parker;
Coates. Lesley Brown (Clerk) 1 member of the public.

No	Item	Action										
9/20/1	To receive apologies for absence Apologies were received from Cllr Slack and Cllr Barker (ESBC)											
9/20/2	Declaration of Interests There were no declarations of interest.											
9/20/3	Public Speaking A parent reported that the first school morning illustrated that the new bus pick up point is unsuitable and potentially dangerous. Buses were not entirely prompt and cars parked on the road opposite caused traffic to be held up. A 3 minute video was made, showing clearly the extent of the problem. The issue was further discussed and is minuted under item 9/20/7d.											
9/20/4	Approval and Ratification of the Minutes of the last meeting, held on August 12th 2020. The Council resolved to accept the Minutes of the previous meeting, held on Wednesday August 12 th 2020, as a true record of that meeting.											
9/20/5	Finance & Administration a) Current Financial Statement The balance in Lloyds Bank as at August 31st 2020 was £20,472.35, including £300.13 VAT reclaim and £4,962.00 earmarked for bus shelter (agreed in February 2020 minutes). £4,889.98 is additionally held in TSB Flexible Savings Fund. Council agreed to authorise the following payments for August. <table border="1"><tbody><tr><td>Jill Studholme (website)</td><td>60.00</td></tr><tr><td>Clerk Salary</td><td>246.39</td></tr><tr><td>Clerk Stipend</td><td>18.00</td></tr><tr><td>Clerk reimburse expense (Jarad Clarke)</td><td>5.99</td></tr><tr><td>TOTAL</td><td>330.38</td></tr></tbody></table> b) Flexible Savings Account TSB The Council agreed that the Clerk should close this account and the money be put into Lloyds Bank Treasurers Account as a Reserved Fund. c) Asset Register Review Some missing items of gardening equipment have still to be traced. Cllr Parker agreed to contact Dave Moss for any possible information. The Clerk agreed to draw up a draft Asset Register for approval at the next meeting.	Jill Studholme (website)	60.00	Clerk Salary	246.39	Clerk Stipend	18.00	Clerk reimburse expense (Jarad Clarke)	5.99	TOTAL	330.38	Clerk Cllr Parker Clerk
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	<p>d) Best Practise in Dealing with Correspondence It was agreed that any correspondence sent to an individual Councillor should be acknowledged by that Councillor and the matter concerned would be considered as an Agenda item for the next meeting. Correspondence from the Parish Council should come from either the Chair or the Clerk, unless otherwise agreed.</p>	
9/20/6	<p>Clerk's Report & Correspondence The Clerk reported that her attempt to report issues raised in the last meeting, concerning Church Corner, obscured sign for Upper Mayfield on the A 52 and potholes, were unsuccessful as the SCC website proved inadequate in its provision of links for precise information to be given. An e mail from SCC was received giving information regarding a road closure between 9 am and 3 pm on 21st September. This is due repairs needed on Church Lane, between Main Road and Conygree Lane.</p>	
9/20/7	<p>Parish Matters & Maintenance Graham Woodhouse had asked that thanks be expressed to the people who donated plants for the Memorial Garden. Thanks were also given to the voluntary group, Mayfield Mowers, for their hard work in maintaining the smart appearance of the village by taking over regular mowing of the grass in areas usually mown by SCC.</p> <p>a) Boundary Review This was moved to the end of the meeting as Cllr Barker was not yet present.</p> <p>b) Vehicle Parking The response to an e mail from Cllr Cotton, who reported an incident on 23rd August concerning a bus reversing into Ashlea Drive, stated that parked cars frequently block the scheduled turn around site, forcing the bus to have to turn at the next opportunity. Resident's support in keeping the specified route clear was requested. It was suggested that PC Shaun Elliott should be invited to the next meeting to give advice on tackling the parking issue.</p> <p>c) Mayfield Yarns Signs Cllr Bridgett reported that, due to the August holiday, no recent progress has been made. Action will start again early in September, when she will contact Trevor Mellor. Cllr Golding stated that he would contact Philip Atkins, reminding him that Mayfield Parish Council has set aside £1,000 towards paying for signs. The Clerk queried where this had been agreed and approved and agreed to look through previous Minutes, in order to be able to update the Financial Records.</p> <p>d) Traffic Incidents & Incidents Reported Cllr Bridgett requested that all reports of incidents should be forwarded to her in order that a record be kept. Continuing the discussion held during Public Speaking, Cllr Coates reported that he had been to see Steven Mason of Glover's Coaches to suggest an alternative route for the school bus. This was rejected as there was concern about parked cars causing damage to the coach. Cllr Parker queried whether it was SCC or</p>	<p>Clerk</p> <p>Cllr Bridgett</p> <p>Cllr Golding</p>

	<p>Glover's Coaches who had requested the change of route. An article submitted by Mayfield Parish Council and published in the Ashbourne News Telegraph on Wednesday August 26th made clear the concerns regarding the siting of the new school pick up point. Cllr Golding suggested contacting the Chief of Education and the Chair agreed to do this.</p> <p>e) Traveller Site, Watery Lane, Clifton</p> <p>The decision by DDDC to hold a closed meeting in order to make a decision regarding which of 4 Traveller Sites would be selected had resulted in a large submission of correspondence to DDDC. The possibility of a site on Watery Lane, Clifton was strongly opposed by many. Cllrs Golding and Bridgett had compiled a comprehensive list of reasons as to why this site was unsuitable and also dangerous and this was forwarded to DDDC, whose meeting was held at the same time as Mayfield Parish Council. The withdrawal of 3 of the 4 sites was heard by Mayfield Councillors towards the end of their meeting, only Tansley remaining under discussion. Cllr Golding suggested starting a Parish Council News Page on the website, in order to show that Mayfield Parish Council is proactively involved in the protection of their neighbourhood. It was suggested that Jill Studholme be asked if she would take on the task and that the page should be set up as soon as possible.</p> <p>f) Water Leak outside Rose and Crown Pub</p> <p>Water has been leaking down the road outside the Rose and Crown Pub for over 6 months. SSC have visited 3 times and have stated that it is not their responsibility. There is a possibility that the source is water from a spring. Cllr Bridgett agreed to contact Trevor Mellor.</p> <p>As Cllr Barker did not attend the meeting, it was agreed to delay any discussion of the Boundary Issue. Concern was expressed about Cllr Barker's frequent absence from meetings.</p> <p>Date of next meeting: October 7th 2020 in the Function Room of Mayfield Memorial Hall, starting at 7pm</p>	<p>Cllr Amy</p> <p>Clerk</p> <p>Cllr Bridgett</p>
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