

DRAFT Minutes of the Meeting of Mayfield Parish Council
Wednesday 13th March 2019 at 7.00pm in the Pavilion, Mayfield Recreational Association

38/19 In Attendance & Apologies

Cllrs in attendance: Cllrs Amy, Cook, Edge, Golding, Parker, Turner, Watson.
Cllr Moss has resigned from the Parish Council effective immediately.
Cllr Cook left the meeting at 8:34pm and Cllr Watson left the meeting at 8:51pm.

39/19 Declarations of Interest from Cllrs in any items for discussion

None

40/19 To consider for approval draft Minutes of the meeting held on Wednesday 9th January 2019

The Minutes were approved by Cllrs and signed off by the Chair, Cllr Turner.

To consider for approval draft Minutes of the meeting held on Wednesday 6th February 2019

The Minutes were approved by Cllrs and signed off by the Chair, Cllr Turner.

To consider for approval draft Minutes of the extraordinary meeting held on Wednesday 27th February 2019

The Minutes were approved by Cllrs and signed off by the Chair, Cllr Turner.

41/19 Public Participation

Representatives of MARNA (Mayfield and Rocester Neighbourhood Association) gave a short presentation to Cllrs about MARNA. Cllrs thought the suggestion of an Open Day for the Parish was a good idea.

Action: Clerk to email MARNA with the information regarding the proposed bus stop for Sycamore Green

42/19 Update - East Staffordshire Borough Council (ESBC) - Cllr Edward Barker

Cllr Barker was in attendance. Cllr Barker has offered to deliver the Parish Cllr nomination forms to Burton Town Hall.

Action: Clerk to follow up with Cllr Barker to arrange for collection of nomination forms

Cllr Barker said that Ellastone has had a 30mph speed limit agreed for the main road through the village.

43/19 Finance

Bank Balance

The current account bank balance at 13/03/2019 was £19,172.05

Invoices presented for payment:

001688 £ 40.00 Aviva Life and Pensions

001689 £ 43.75 Graham Woodhouse (Parish Maintenance, inc. Memorial Gardens)

001690 £ 52.80 F Raistrick (Expenses – February – Stipend, Printing, Stamps)

001691 £328.00 SPCA Annual Subscription (dated 01/04/2019 to be posted April)

Payroll Software

The payroll software provider BrightPay will start charging for payroll from 1st April 2019 – the cost will be £49.00 per year. Cllrs were in agreement and approved payment by the Clerk.

Action: Clerk to contact BrightPay and make payment

44/19 Highways & ROW

Jobs for reporting to Highways (SCC) and Rights of Way

Signage near shop

20mph sign near shop is the wrong way round.

Action: Clerk to report to Highways

Slack Lane Track

The gate / trap on the middle section has been damaged. It is believed that it has been deliberately pulled out of the stream. As a result the stream is silting up again and blocking the pipes - which were only recently cleared by Graham. In addition, trail bikers have caused a lot of damage around the tree and torn up the track which was

only repaired by Highways in the autumn. Cllrs asked the Clerk to follow up with Highways as to what measures can be taken to repair the gates / trap. The Clerk suggested that a more robust gate / trap is required and possibly posts to stop entry / exit from the stream.

Action: Clerk to follow up with Community Liaison and Highways

Pothole - Wallash

Cllrs asked if this had been reported to Highways.

Action: Clerk to follow up with Highways

Collapsed wall by bus stop

Action: Clerk to report to EON

Update on jobs reported to Highways

Piccadilly Lane - Blocked Drains

Cllr Amy reported that the drain outside Thorntree doesn't go anywhere and the flooding is getting worse and running down driveways at two properties. If it continues there may well be a claim on Staffordshire County Council.

Action: Clerk to follow up

Grass Verge – outside Lowes Farm, Upper Mayfield

There has been further damage to the grass verge and also to the grass verge at the top end of Gallowstree Lane.

Action: Clerk to write to the owners of Fieldhead

Cllr Barker was asked to follow up with Planning regarding the development plan for Fieldhead as there are concerns about the work taking place.

Bridge Hill

Cllrs consider that the damage to the pavement is unacceptable and dangerous. Highways have said that the damage is not severe enough to warrant work on it at this time.

Action: Clerk to follow up with Highways

Mayfield Avenue - Damaged kerbs have been reported and are waiting for a visit from the Inspector.

Swinscoe Hill - the fallen branches adjacent to the highway have been reported and are waiting for the Inspector to visit.

Swinscoe Hill - damaged signs opposite Birdsgrove Lane – the signs have been repaired.

Hanging Bridge – Dirty / damaged signs - an Inspector has visited the site and says that EON are responsible for cleaning the speed limit sign and it has been reported to them. The Inspector says that the other signs are not posing a safety issue at this time. The Clerk for Clifton Parish Council has requested that the signs on the Derbyshire side of Hanging Bridge are cleaned.

Gravel on Old Bank - The Clerk has asked Graham to clear the gravel.

Signage for Mayfield Mills

Councils reported that lorries are still getting stuck on the Main Road and on Ashlea Drive. The last update from Highways was that they were going to contact the Mill to pay for the signage.

Action: Clerk to contact Tim Buxton as Cllrs consider a sign is urgent

Action: Follow up with Highways and Police regarding damage to house on Church Lane

Request for a bin on Hall Lane

A bin has been placed on the corner of Hall Lane, and use and location will be monitored by ESBC.

Update on jobs reported to Rights of Way

No jobs in the system.

Staffordshire's Road Safety Grant Fund

In 2017, the Staffordshire Safer Roads Partnership provided funding through a bidding process with £200k available over a 2 year period. There will be one funding round in

2019 which will be open for applications from 1 March to 30 April 2019. The money is available to: improve road safety; increase public confidence in the safety of Staffordshire's and Stoke-on-Trent roads; support communities to take local responsibility. The Staffordshire Safer Roads Partnership is keen to support locally driven community road safety activities. Activities should aim to address an identified road safety issue which is of concern to the community.

Further details were sent to Cllrs by email, including the website link.

Action: Cllrs to consider the requirements for the fund and bring suitable projects to the April Meeting

Action: Clerk to research parking bays as a possible project for a funding bid

Village Signs

Cllr Golding presented artwork for a proposed sign to the Parish Council. He proposed that the sign could be considered for a funding bid. Cllrs discussed the artwork and made comments.

Action: Cllr Golding to discuss changes to artwork with the designer

The Clerk has written to Tim Buxton at Highways, and the Clerk at Kniveton for requirements and costs on replacing village signs.

Action: Clerk to provide an update at the next meeting

45/19 Maintenance

Jobs Undertaken by Graham

Graham is still working on the Memorial Gardens.

Jobs for Graham

Clerk to follow up with Graham regarding the annual maintenance tasks.

Litter picking

Action: Clerk to ask Jarad to clear the leaves from the bus stops

46/19 Planning Applications

P/2019/00179 – Matherfield House, Church Mayfield

Crown reduction of ash tree to reduce both sides of the tree by 1.5m, remove hanging Branch and remove 3 overhanging lower branches on neighbours side to crown life the tree to 5 metres and remove ivy at base of tree (TPO 335).

Cllrs had no objections

Action: Clerk to follow up with ESBC

Decisions:

P/20189/00061 6 The Park, Mayfield

Granted consent for crown reduction, crown lift and removal of tree limb.

Mayfield Mill – property register and plan

Cllr Golding has spoken to the Chief Executive of Mayfield Mill who has said they would welcome ideas for use of the site. Cllrs discussed potential ideas for use of the site and agreed to contact ESBC Planning to for further information.

Action: Cllr Golding to contact Naomi Perry, Principal Planning Officer, ESBC

47/19 Update - The Henry Prince CE First School & Nursery

Parishioners reported that the closure of the school is affecting Trent & Dove housing as families are moving out of the flats and into Ashbourne to ensure easy access to schools. The school Governors met on Tuesday 12th March but Cllrs were told that the meeting was confidential and they were not permitted to attend. Cllrs were also told that the Agenda and Minutes of the Governors' meetings were confidential. Cllr Parker said that according to guidance the Agenda and Minutes should be available to the public. Cllr Parker proposed that the Clerk requests the Minutes both prior to the consultation period and during the consultation period. Cllrs agreed.

Action: Clerk to request hard copies of Agenda and Minutes from School Secretary and cc Cllrs

Golding, Parker, Kerry, Cllr Barker (ESBC) and Cllr White (SCC) and say that Cllr Golding will collect the Minutes on Friday 15th March

Cllr Barker asked for thanks to be given to Cllr Golding and Cllr Parker for all their hard

work. Cllrs agreed.

Cllr Golding proposed that he and Cllr Parker arrange a meeting with Cllr Barker, Cllr White and Andrew Griffiths, MP, to pull together a plan to save the school. This was seconded by Cllr Parker and Cllrs approved.

Action: Cllr Golding to arrange a meeting as above

Update – Mayfield Parish Council Facebook page

Cllr Turner set up a FB page which can be found at *Mayfield Parish Council – East Staffordshire* and linked to the Mayfield Parish Council website. Cllr Turner posted about the Parish Council elections and about the school. At the date of this meeting 70 people had looked at the election post. 256 people have seen the post about the school consultation and 42 have viewed the website. There has been 1 comment left on FB. It was noted that more comments and likes are needed to push forward with the campaign to save the school.

Cllr Golding suggested posting the following: “Do you support saving the school?”
Cllrs agreed.

Action: Cllr Turner to post this comment and update Cllrs via email and at the April PC meeting

48/19 Correspondence

All correspondence was sent round via email prior to the meeting.

49/19 Items to be included on the next Agenda:

Public Space Protection Orders
Staffordshire Road Safety Grant Fund
Henry Prince First School and Nursery

50/19 Date of Next Meeting:

Wednesday 3rd April 2019

The meeting finished at 21.00pm

The public is reminded that these minutes are unapproved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting.

Fiona Raistrick, Clerk, Mayfield Parish Council

www.mayfieldparishcouncil.org.uk