

**Minutes of the Meeting of Mayfield Parish Council**  
**Wednesday 8<sup>th</sup> January 2020 at 7.30pm**  
**Pavilion, Mayfield Recreational Association, Mayfield**

Present: Cllr Bridgett, Cllr Coates, Cllr Cotton, Cllr Golding, Cllr Parker, Cllr Slack, Cllr Watson

Apologies: Cllr Amy and Cllr Barker ESBC (received after the meeting)

Cllr Turner resigned after the December meeting.

Minutes taken by the Clerk: Fiona Raistrick

Cllr Parker, Vice Chair, declared the meeting open and everyone welcome.

**01/20 Declarations of Interest from Cllrs in any items for discussion**

None

**02/20 To consider for approval draft Minutes of the meeting held on Wednesday 4<sup>th</sup> December 2019.**

The Minutes were agreed as accurate by Cllrs and signed off by the Vice Chair, Cllr Parker.

**Vacancy for Clerk**

As the Clerk resigned at the December meeting a new Clerk will be recruited. The Clerk provided a draft advert for consideration and comment.

*Action: Clerk to send amended version round to Cllrs for comment*

*Action: Clerk to send final version to the SPCA, Indeed recruitment, and to put advert on noticeboards, FaceBook and the PC website*

**Casual Vacancy**

As a result of Cllr Turner's resignation the Clerk has informed ESBC. The notice that a casual vacancy has arisen will be put on noticeboards. If ESBC doesn't receive any requests for an election then the vacancy will be advertised in February.

*Action: Clerk to put up Notice up on noticeboards and website*

**03/20 Public Participation**

None.

**04/20 Update - Cllr Ed Barker, East Staffordshire Borough Council (ESBC)**

Cllr Barker sent apologies which were received after the meeting.

**05/20 Parish Spending Plan & Projects 2019 – 2023**

**Bus Shelter, Sycamore Green**

*Action: Clerk to follow up with BC Shelters for clarification re cost of panels*

*Action: Clerk to check requirements for bus shelter with ESBC*

**Highways and Traffic Strategy**

The working group have met with Mayfield Mills regarding signage and the next step is to follow up with SCC Highways.

**Noticeboard for Mill Terraces**

Cllr Parker is meeting with parishioners to look for a possible location and will report back at the February meeting.

**06/20 Finance**

**Bank Balance & Financial Expenditure to date**

The current account bank balance at 8/01/2020 was £23,827.32

The clerk presented Cllrs with Income & Expenditure April – December 2019. Cllrs had no comments.

**Invoices presented for payment:**

**January 2020 - invoices counter signed by the Clerk & Cllr Watson**

Payee		Chq No	Amount
F Raistrick	Salary - December	1750	£205.07

F Raistrick	Stipend / Expenses	1751	£ 22.53
J Clarke	Salary - December	1752	£ 52.00
G Woodhouse	Memorial Garden / Maintenance	1753	£ 56.25
Aviva Life and Pensions	Clerk's Pension	1754	£ 40.00

### 2020- 2021 Precept

As agreed by Cllrs at the December meeting Mayfield Parish Council will ask ESBC for a precept of £11,176.70. ESBC will also provide a grant of £382.00 which will give a total precept of £11,558.70. The precept was signed off by the Clerk in front of Cllrs.

*Action: Clerk to send precept request to ESBC*

*Action: Clerk to add Adult gym and signage to 2020 – 2021 budget*

07/20

### Highways & Rights of Way

#### Jobs to log with Highways / Environment Agency

There were no new jobs to report.

#### Jobs completed / logged with SCC Highways

The Clerk reported that Highways have finally inspected the tree damage to the pavement on Mayfield Avenue, ref 4169106, and agreed that repairs need making. There is no date for the work to commence.

#### Parking on the Pavement, Ashlea Drive

The Clerk reported back to Cllrs as follows:

*Staffordshire County Council's advice is: If there are no parking restrictions and vehicles are parked in contravention of the rules of the Highway Code the matter can be reported to the police who have access to powers enabling them to identify vehicle owners and issue on the spot fines if necessary. Ring the Police on 101 or report on <https://www.staffordshire.police.uk/ro/report/rti/rti-b/report-a-road-traffic-incident/>*

#### Parking on Grass Verges, Wallash & Middle Mayfield

*Grass verges are part of the public highway therefore the county council cannot legally prevent anyone from parking their vehicle on the public highway if there are no existing parking restrictions. If parking on verges also obstructs pavements forcing pedestrians out into the road, for example, or a vehicle is parked on a verge on a bend or a junction obstructing visibility for other road users then these should be reported to SCC Highways <https://apps2.staffordshire.gov.uk/web/reportfault/#divSelectionHeader> or the Police on 101.*

*Damage to grass verges as a result of parked vehicles is unlikely to pose any risk to pedestrians and whilst damage can be reported to SCC Highways, it's unlikely that remedial work will be undertaken.*

#### Rights of Way

No jobs logged, no jobs reported.

#### Village Maintenance & Memorial Gardens

Graham is getting the Memorial Garden ready for spring. The job to replace the stile at the MRA ground with a gate will cost around £200.00 including labour. Cllrs agreed that the work could go ahead. Graham has said that in the spring he can roll and reseed any areas of grass verge which need it. Cllr Slack will look at the stream and traps on Slack Lane and update Cllrs on what needs to be done.

*Action: Cllr Slack to report back to Cllrs*

08/20

### Planning Application for comment:

#### P/2019/01384 - land on Piccadilly Lane, Upper Mayfield

Cllrs objected to the application as follows:

Cllrs wish to lodge an objection to this application under the following material considerations: scale, siting, design and external appearance. There are no substantive grounds for the proposed development because the size of the building is out of scale for a 0.48 hectare site. This is a potentially unsightly building in a rural location. In addition, the ecology report is inaccurate - there are several badger setts in close proximity e.g. less than 2km away from the site. Access to the site is over an unadopted highway, the Parish Council cannot support developments where access is

over an unadopted highway. In addition, the application does not supply details as to how power will be supplied to the building - there is no power source in place at the moment.

**09/20 Correspondence**

All correspondence sent round by email to Cllrs prior to the meeting.

**10/20 Items to be included on the next Agenda**

None

**11/20 Date of Next Meeting:**

Wednesday 5<sup>th</sup> or 12<sup>th</sup> February 2020 at 7:30pm TBC

**The meeting finished at 9:10pm**

*The public is reminded that these minutes are unapproved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. Fiona Raistrick, Clerk, Mayfield Parish Council - [www.mayfieldparishcouncil.org.uk](http://www.mayfieldparishcouncil.org.uk)*

DRAFT