

DRAFT Minutes of the Meeting of Mayfield Parish Council

Wednesday 9th January 2019 at 7.00pm in the Pavilion, Mayfield Recreational Association

01/19 In Attendance & Apologies

Cllrs in attendance: Cllrs Amy, Cook, Edge, Golding, Moss, Parker, Watson.

Cllr E Barker, ESBC, was in attendance.

Apologies: Cllr Turner.

02/19 Declarations of Interest from Cllrs in any items for discussion

None

03/19 To consider for approval Minutes of the meeting held on Wednesday 7th November 2018 and the Minutes of the Extraordinary Meeting held on Tuesday 4th December 2018

Both sets of Minutes were approved by Cllrs and signed off by the Vice Chair, Cllr Parker.

04/19 Public Participation

Four members of the public were in attendance.

Two parishioners, Kelly and Donna, attended to discuss the proposal by Staffordshire County Council (SCC) to cut the funding for the school crossing patrol. Kelly and Donna are parents, whose children attend The Henry Prince CE First School & Nursery. They are concerned about the impact on parents and children if the crossing patrol is removed. They suggested that there should be an analysis of traffic speeds on Main Road, as vehicles speed round the bend after the shop which makes use of the zebra crossing dangerous. Cllr Parker suggested that the 20mph sign near the shop isn't big enough. Parishioners agreed and said that HGVs coming round the bend don't have time to slow down before the crossing. Both Kelly and the Clerk have been in contact with Cllr Atkins, Leader of Staffordshire County Council, who seems to think that the zebra crossing is sufficient to enable safe passage across the road. Cllrs suggested that Cllr Atkins should come and observe traffic flow / speeds in Mayfield. Cllr Barker is meeting with Cllr Atkins w/c 14th January 2019 and will raise these concerns with him.

05/19 Update - East Staffordshire Borough Council (ESBC) - Cllr Edward Barker

Cllr Barker has offered £500.00 from his grant allocation to the school IT project.

06/19 Finance

Bank Balance

The current account bank balance at 09/01/2019 was £19,918.51.

Invoices presented for payment:

001679 £221.88 F Raistrick (Salary - December/ Stipend - £25.00)

001680 £ 47.20 J Clarke (Salary – December)

001681 £ 80.00 Aviva Life and Pensions Limited (Clerk's pension, November & December)

001682 £ 87.50 Graham Woodhouse (Parish Maintenance, inc. Memorial Gardens)

Cost of Using Clerk's Home as PC Office

This item has been carried forward to the February meeting.

Revised Budget for 2019 - 2020

Cllrs approved the revised budget 2019 – 2020. Cllr Golding asked that the Clerk was thanked for their work in producing the budget. Cllrs agreed.

Sign Off - Precept 2019 - 2020

Cllrs confirmed that the precept request would be £11,073.02 and approved the signing of the precept by the Clerk.

Action: Clerk to send off precept request

07/19 Highways & ROW

Jobs for reporting to Highways (SCC) and Rights of Way

The Clerk reported that the sign to Okeover on the A52 has been damaged in an accident.

Cllrs reported that signage on the A52, in both Derbyshire and Staffordshire needed cleaning.

Action: Clerk to follow up with SCC Highways to replace / repair sign and arrange for general cleaning of signs

Action: Clerk to contact the Clifton Parish Council Clerk about the signs in Derbyshire

Cllr Watson suggested that the speed limit on Swinscoe Hill needs reassessing as vehicles were not slowing down in time for Hanging Bridge.

Action: Clerk to check on speed limits and follow up with Sue Bridgett, Chair of the Okeover Annual Parish Meeting as she is liaising with SCC Highways about Swinscoe Hill

A complaint has been made about bin lorries driving onto Sycamore Green and making a mess of the grass. However, it was noted that if cars are parked on Sycamore Road this makes it difficult for the bin lorries to drive round the road and they are forced up onto the grass. This will be monitored.

Cllrs asked if pavements sweepers still came out to Mayfield as the hedge cutting between Wallash and Hermitage Lane has left thorny vegetation on the pavement.

Action: Clerk to follow up with ESBC or SCC

Cllr Cook reported that there was a blocked drain on Moorlands Drive / Main Road which needs clearing.

Action: Clerk to report

Update on jobs reported to Highways

Action: Clerk to follow up with Highways (SCC) regarding signage for the Mill and resurfacing of the pavement on Bridge Hill

Cllr Parker reported a request from a dog walker for a bin on Hall Lane. The Clerk noted that there was bin on the corner of Hermitage Lane and Main Road (just outside the conservation area) but would ask if it was possible to site a bin on Hall Lane, within the conservation area.

Action: Clerk to contact ESBC Planning

Cllr Parker reported that the chevron markers on the edge of Mayfield, beyond The Rose & Crown, have been knocked down/damaged.

Action: Clerk to contact SCC Highways to request replacement

Decision – School Crossing Patrol

Staffordshire County Council are looking at ways to further reduce their budget shortfall for 2019 – 2020. They have suggested that communities fund the cost of school crossing patrols, including the one in Mayfield. Cllr Golding said that the school crossing patrol is part of the school package and that the County Council should pay for it. Cllrs agreed.

Action: Clerk to write to SCC to state this point, and include concerns about traffic and the bend near the shop

Cllrs also agreed that the PC would consider funding the school crossing patrol, should SCC make the decision to withdraw it further down the line.

Action: Clerk to write to SCC in response

Update on jobs reporting to Rights of Way

Cllr Turner and Cllr Cook raised concerns at the November meeting about damage to the pinch stile on Mayfield FP 32 (Ashbourne Road to the Church). The Clerk contacted Rights of Way (SCC), and provided a photo of the damaged pinch stile, stating that the line of the path was still accessible. Rights of Way responded by asking if the fingerposts were still intact at each end of the path / or on the nearest tarmacked access point. The Clerk confirmed that this was the case and there has been no further response from Rights of Way (SCC).

08/19

Maintenance

Jobs Undertaken by Graham

The hedge on Sycamore Road has been cut back by Graham. The weeds outside Weirside Terraces on Conygree Lane have been removed, as have the weeds on the traffic island at Hanging Bridge. Graham has also repaired the metal trap on Slack Lane, by the pipes, which was damaged as a result of the heavy rain in November. He is in the process of clearing out the blocked pipes on Slack Lane as well – if the pipes are not cleared then the water will rise up and erode the track, which has only just been repaired. A parishioner reported to the Clerk that trail bikes had got stuck behind the trap. To get out of the stream they had dragged mud down into the stream and further blocked the pipes. The Clerk suggested that additional poles or a trap were placed in the stream as a deterrent. Cllrs agreed.

Action: Clerk to contact SCC Highways about installation of poles or a trap

Jobs for Graham

Cllrs had no jobs to report.

09/19

Planning Applications

None for comment.

Decision:

P/2018/00737 - Mayfield Hall, Hall Lane, Middle Mayfield, DE6 2JU

Application under Section 73 of the Town and Country Planning Act 1990 for conversion and alteration of existing outbuildings to form 3 dwelling houses, including a single storey extension and detached garage to The Stables and a porch and detached garage to the Coach House

This application was permitted.

10/19

Update - The Henry Prince CE First School & Nursery

Cllr Golding and Cllr Parker reported on recent events. The school has a new Chair of Governors, Charlotte Heathcote, and the school has a marketing group. Cllr Golding and Cllr Parker attended a marketing meeting, focusing on the Open Day. A poster was produced to promote the Open Day to be held on Thursday 10th January 2019 and this was put up around the Parish. Pupil numbers are still down, though the school is doing its best to recruit. Cllr Golding suggested that the Parish Council consider ways to promote the Parish.

11/19

Discussion – Janet Watson’s Meeting with Mayfield Church and Village News Editors

Janet Watson, in her capacity as a parishioner and not as a Parish Cllr, met with the Editors of the Mayfield Church and Village News, Joyce Beeson and Stephen Dunn to discuss some suggestions she and other parishioners had for the Church News. She then asked to report her findings to the Parish Council. Cllr Parker asked that the Clerk clarify for the Minutes that the suggestions were not made by the Parish Council, and that he thought that the Editors were doing a brilliant job. This view was seconded by Cllr Golding. Cllr Parker said that individual parishioners should discuss their opinions directly with the Editors and not via the Parish Council. Cllrs discussed how the Parish Council could potentially support the Mayfield Church and Village News. It was suggested that Cllrs should contribute articles from time to time. Joyce welcomed this idea.

12/19

Discussion – Parish Council Annual Review 2019

The Clerk provided an initial costing for an Annual Review which would be £30.00 for the design and around £100.00 for a colour print run of 610 copies. The Clerk said that there were 606 properties in the parish, and that perhaps Cllrs could divide up the copies between themselves and deliver by hand.

Action: Clerk to provide a rough draft of the Review for the February meeting

13/19

Correspondence

All correspondence was sent round via email prior to the meeting.

14/19

Items to be included on the next Agenda:

No additional items

15/19

Date of Next Meeting: Wednesday 6th February 2019

The meeting finished at 20.35 pm

Mayfield Parish Council would like to send their condolences to the family of Mrs Jane Feely who passed away recently. Mrs Feely was a popular member of the community who also raised a lot of money for organisations in the parish, including the Mayfield Over Seventies Christmas Party.