

## **Mayfield Parish Council**

To: The Members of Mayfield Parish Council

You are hereby summoned to attend a Meeting of Mayfield Parish Council to be held on **Wednesday 13<sup>th</sup> April 2022 at 7.00 pm** at The Church Rooms, Church Lane, Mayfield

Seating will continue to be socially distanced and, whilst no longer government policy, attendees are welcome to wear face coverings.

An audio recording of this meeting will be made to facilitate the minute taking process.

Cllr. Sue Bridgett voluntary Clerk

### **AGENDA**

04/22/1	<b>Chair's Introduction</b>
04/22/2	<b>To receive apologies for absence/note attendance</b>
04/22/3	<b>Declaration of Interests</b>
04/22/4	<b>Public Speaking</b> Members of the public are welcome to attend. You may speak about any item which is on the Agenda. The total time allowed is <b>10 minutes</b> , so please be brief and to the point. Members of the Council will listen and do not have to respond to any comments made, although comments relating to Agenda items will be discussed at the relevant point in the meeting. During that Agenda item, further public participation cannot be permitted. There will be no debate or discussion between councillors and the public. A full copy of the policy for <b>Public Participation at Parish Council Meetings</b> can be made available from the Clerk on request.
04/22/5	<b>Approval of the Minutes of the last meeting 2<sup>nd</sup> March 2022 (circulated)</b>
04/22/6	<b>Clerk Vacancy</b> – to receive an update from Cllr Croll
04/22/7	<b>Finance, Administration and Maintenance</b> a) Current Financial Statement. To note the current/end of year position (circulated) b) Approval and Payment of invoices/Bank mandate update (circulated) c) Insurance - invitation to quote d) To receive an update on and approve the arrangements for the Audit e) i) To consider and approve the proposal for a Financial Reserves Policy and ii) to agree a General Reserve of six months' revenue expenditure (circulated) f) To review the budget forecast April 2022 – March 23 (circulated)
04/22/8	<b>Three Year Development Plan</b> a) To receive an update report to the 3 Year Development Plan b) To review and approve pipeline projects, associated earmarked funds and potential expenditure (circulated)
04/22/9	<b>Grant Applications</b> To consider grant applications received (circulated)
04/22/10	<b>Footpath – Church Lane – The Terrace H&amp;S, access issues</b>
04/22/11	<b>Planning Notifications</b> To review notifications received: (circulated) P/2021/01627 – Barn conversion, Piccadilly (revised) P/2022/00374 – Felling Horse Chestnut, The Park
04/22/11	Date of next meeting <b>Wednesday 18th May 2022 at 7.00 pm Annual Meeting of the Council</b> – tbc and dependent on audit progress