

**Minutes of the Meeting of Mayfield Parish Council  
Wednesday 1<sup>st</sup> June 2016 at 7.30pm in the Memorial Hall, Mayfield**

**14/16 Election of Chair and Vice Chair – c/f from the May Annual Meeting**  
Due to absences it was decided to carry this item forward to the July meeting. Cllr Cook agreed to Chair the June meeting and to act as Chair during June.

**15/16 Minutes of the 6<sup>th</sup> April 2016 meeting**  
The Minutes were approved by Cllr Edge and seconded by Cllr Watson.

**16/16 In Attendance - Apologies - Absences**  
Cllrs Cook, Edge, Gregory, Moss and Watson were in attendance. Cllrs Parker and Turner sent apologies.

**17/16 Declarations of Interest**  
None.

**18/16 Public Participation**  
None.

**19/16 Update – East Staffordshire Borough Council – Cllr Edward Barker**  
“I am organizing a meeting in the Weaver Ward sometime in September to look at Neighbourhood plans. If there is anything I can do don't hesitate to contact me.”

**20/16 Highways & ROW**  
**Updates - Slack Lane & Slack Lane Track/Path**  
**Slack Lane**  
**Staffordshire County Council (SCC) have reported as follows:**  
“09.05.2016: *I have inspected the lane up to the farm, the lane is uneven in places, but this is not a safety issue and no defects reached our intervention level. The report has therefore been closed with no further action.*” It was agreed that Mayfield Parish Council have done all they can reasonably be expected to do. The item is to be removed from the Agenda.  
**Slack Lane Track / Path**  
**Action: Clerk to follow up re SCC email of 18/05/2016**  
**Update - Flooding, Piccadilly Lane**  
SCC responded as follows: “*We can confirm that works have been undertaken and we believe are now complete.*” It is unclear as to what works are referred to as it appears nothing has been done.  
**Action: Clerk to liaise with parishioners on Piccadilly Lane and follow up with SCC Highways**  
**Update - Footpath 5, Piccadilly Lane**  
SCC have contacted the homeowner, work has been scheduled and is currently on hold due to concerns raised by the homeowner. It was agreed that Mayfield Parish Council have done all they can reasonably be expected to do. The item is to be removed from the Agenda.  
**Speed Indication Devices**  
There has still not been a response from the Staffordshire Safer Roads Partnership.  
**Action: Clerk to follow up**  
**Mayfield Cottages, Main Road – damp issues due to tarmac / camber of road**  
Cllrs examined the road. It was discussed that the issues could potentially be resolved by the installation of channels and an aco drain. But it was unlikely that SCC would undertake this work.  
**Action: Clerk to follow up with parishioner and SCC Highways**

**21/16 Maintenance**  
**Casual maintenance worker role**  
**Action: Cllr Watson will draft an advert and contact the Ashbourne Telegraph for a price – if the cost is under £30.00 the advert will be submitted**  
**Action: Cllr Edge will arrange for a copy of the advert to go in the Mayfield News window**  
**Mayfield Memorial Gardens**  
The Parish Council was delighted to receive an offer from the 1<sup>st</sup> Mayfield Scouts to tend the Memorial Gardens. It was agreed that the Scouts would be permitted to spend £50.00 a month on equipment / plants between June and September and would be reimbursed on provision of receipts.  
**Action: Clerk to contact Katy Lewis, Scout Leader**

22/16

## Finance

### Bank Balances & Cash Flow

The bank balance at 01/06/2016 was £8,424.16. The Reserve Fund balance was £4,868.26. The first half of the precept was received - £5,783.00. SCC have allocated Mayfield Parish Council - £1,162.80 under the Village Lengthman's Agreement, this is reimbursed after the SCC receives the invoice. Cllrs asked for the Lengthsman's allowance to be included in the Cash Flow.

### Invoices presented for payment:

- 001550 - £216.50 F Raistrick (Salary, Stipend, Stationery)
- 001551 - £29.80, B Wood (internal audit)
- 001552 - £40.00, J Clarke (Litter picking, May)
- 001533 - £598.75, Aon UK (Annual insurance)
- 001554 - £500.00, 1<sup>st</sup> Mayfield Scouts (grant)

### Annual insurance renewal

The Clerk supplied the renewal quote from Aon Insurance - other companies had been contacted for comparison quotes but had not responded. Cllrs agreed to renew with Aon.

### Grantmaking: applications

#### 1<sup>st</sup> Mayfield Scouts

The group applied for a grant of £500.00 to purchase tents for use by the Beaver Scouts, Cubs and Scouts. The Cllrs were fully supportive of the application and awarded the group £500.00.

#### St John the Baptist Church

Mayfield PCC applied for a grant of £500.00 towards providing a water supply to the Church. The Cllrs discussed the application and felt that they could not support it under the conditions of the Parish Council grant aid system. However, Cllrs would consider supporting a project which benefits the wider community, e.g. the proposed improvements to the Church Rooms.

*Action: Clerk to write to both applicants informing them of the decisions made*

23/16

## Planning Applications and Decisions

### Applications:

**P/2016/00593** - Church Fields, Wallash, Mayfield, DE6 2JZ

Erection of a single storey rear extension & conversion of existing garage to form bathroom and utility room - No objections

**P/2016/00585** - Green Gables, Conygree Lane, Mayfield

Prune damaged leader branch & crown reduction - No objections

### Decisions

None

24/16

## Staff Update

### Health & Safety Risk assessments for employees

Additional amends required to reflect additional responsibilities of Jarad Clarke.

*Action: Clerk to update and present at July meeting*

25/16

## Parish Projects

### Bus Shelter

Rhonda in Connectivity Support at SCC has informed the Parish Council that Legal Services has been unable to ascertain who owns the bus shelter, therefore it cannot be sold.

*Action: Clerk to obtain quotes from suppliers for a bus shelter*

### Unsung Heroes of Mayfield

*Action: Cllr Watson to provide costs for printing*

### Maintenance around Parish

Cllr Moss suggested contacting the Probation Service.

*Action: Clerk to follow up*

26/16

## Items to be included on the next Agenda:

Cllrs to consider whether or not the SPCA membership provides value

To elect a Chair and Vice Chair

Cllr Cook to contact Albert Golding re the Local Plan and to update at the July meeting.

27/16

## Date of Next Meeting

The next PC meeting will be on Wednesday 6<sup>th</sup> July 2016.

The meeting ended at 8.45pm